REORGANIZATION MEETING

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1
AGENDA
Reorganization Meeting - Tuesday, January 22, 2019 at 6:00 PM
at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey

1. Call to Order
2. Reading “Open Meeting Act Statement”
3. Salute to the Flag
4. Roll Call
5. Nominations and Election of Commission Officers - Meeting adjourned sine die with David Henry/Health Officer/Commission Secretary appointed to conduct election of
   - President
   - Vice-President
   - Treasurer
6. Secretary Appointment – H. Frketich, Office Coordinator
7. Appointment of Secretary Pro Tem – B. Padula, Esq., et al.
8. Appointment of Professional Staff
   - Health Officer D. Henry
   - CFO S. Gallagher
   - Public Health Nurse Ammar Rizvi
   - Principal REHS L. Muscillo
   - Senior REHS Staff D. Beears, R. Groves, D. Astino, M. Kowal
     REHS Staff O. Dos Santos

CONSENT AGENDA
(Items 9 through 23) Resolutions 1-13)
All Resolutions on the Consent Agenda will be voted on in one motion, unless Commission members determine that a particular resolution requires additional discussion.

9. Legal Counsel – appointed without retainer
   - Cleary, Giacobbe, Alfieri, Jacobs, LLC – Bruce Padula, Esq.  RESOLUTION 2019-1
10. Certified Public Accountant - appointed without retainer (on recommendation of Audit Committee)
    - Suplee, Clooney & Company, CPA  RESOLUTION 2019-2
12. Primary Depository of Funds - Valley National Bank
13. Legal Notices Published in Newspaper
    - Asbury Park Press
    - Star Ledger (secondary for Sunshine Law notices)  RESOLUTION 2019-4
15. Website Management - City Connections, LLC  RESOLUTION 2019-6
16. IT Support – Inter Network, LLC  RESOLUTION 2019-7
17. Office Cleaning - Master Maintenance  RESOLUTION 2019-8
19. Financial Software - Edmunds  RESOLUTION 2019-10
21. CLEP Grant – Lead Inspector/Risk Assessor – Ken Walls
   RESOLUTION 2019-11
22. Public Health Accreditation (PHAB) Fees
   RESOLUTION 2019-12
23. Payment of Bills in Absence of Quorum
   RESOLUTION 2019-13

End of Consent Agenda

24. Committee Appointments by President
   a) Budget and Finance Committee
   b) Human Resources Committee
   c) Operations Committee
   d) Audit Committee
   e) Governance Committee

25. Minutes of Regular Meeting:
   December 18, 2018 – (Open)

26. Communications

27. Health Officer’s Report
   - BOH Member Orientation

28. CLOSED SESSION (if necessary)
   RESOLUTION 2019-14

29. Report of Budget and Finance Committee

30. Report of Audit Committee (as necessary)

31. CFO Report

32. Treasurer’s Report

33. Payment of Bills

34. Report of Human Resources Committee
   - CFO Annual Salary Resolution 2019
   - Bookkeeper Annual Salary Resolution
   - Authorization to Hire of Per-Diem REHS (as needed)
   RESOLUTION 2019-15
   RESOLUTION 2019-16
   RESOLUTION 2019-17

35. Report of Operations Committee (as necessary)

36. Report of Governance Committee (as necessary)

37. Old Business
   - Accreditation Project Update

38. New Business
   - Landfill Shared Service Agreement
   - Rabies Trap-Neuter-Release (TNR)
   - Consortium Shared Service Agreement – Colts Neck
   RESOLUTION 2019-18

39. Ordinances
   - Introductions/Public Hearing Vote Action – N/A
40. Public Comment Period  
   (In accordance with the Open Public Meetings Act)

41. President’s Report

42. Next Regular Meeting Tuesday, February 26, 2019 at 6:00 P.M.  
   at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey

43. Adjournment