CALL TO ORDER:

President Roman called the meeting to order at 12:06 pm. He then led the Regional Board of Health in the salute to the flag. He then read the "Open Public Meeting Act Statement".

ROLL CALL (all participated by phone unless otherwise noted):
Fair Haven - Allyson Cinquegrana, Monmouth Beach – Joe Nardone, Ocean Twp. – Vinnie Buttiglieri, Sea Bright – Dr. Meg Fisher, Shrewsbury Boro – Paul Roman (present), Spring Lake Heights -Dr. Len Giles, Township of Wall – Keri Pagnoni

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:
Boro of Brielle, Boro of Highlands, Boro of Little Silver, Boro of Red Bank, Boro of Rumson, Boro of Sea Girt, Boro of Spring Lake, Boro of Tinton Falls, Boro of West Long Branch

OTHERS PRESENT:
David A. Henry – Health Officer (present), Paul LaSalle, Esq.,(by phone) Heather Frketich, Office Coordinator/Commission Secretary (present)

MINUTES OF LAST MEETING:

OPEN SESSION:
November 28, 2017

Vinnie Buttiglieri motioned to approve the Open Session Minutes of November 28, 2017, seconded by Vice-President Giles.

VOTE: Unanimous of those who were present (Fair Haven, Sea Bright and Wall Twp. abstain)

CLOSED SESSION:
November 28, 2017

Vice-President Giles motioned to approve the Closed Session Minutes of November 28, 2017, seconded by Vinnie Buttiglieri.

VOTE: Unanimous of those who were present
COMMUNICATIONS:

None

HEALTH OFFICER’S REPORT:

The December 2017 Health Officer’s Report (covering November activity), the November 2017 Conferences & Meetings, November 2017 CDRSS Report, November Financials were previously mailed/e-mailed.

Public Health Question of the Month:
What do I need to know about Rabies Clinics offered by the MCRHC?
Please refer to mcrhc.org for the answer!

HANDOUT: Updated Rabies Clinic Schedule (remaining clinics scheduled for January 2018

AUDIT COMMITTEE:

The 2016 annual audit has been completed by Suplee, Clooney and Company resulting in the most favorable outcome: an (unqualified opinion).
An e-version was previously forwarded to the Commissioners for final review.

Resolution 2017-37
Resolution of MCRHC Certification of the Annual Audit

Theresa Casagrande motioned to adopt Resolution 2017-37, acknowledging the Commission’s certification of the 2016 Audit document, seconded by Dr. Fisher.

ROLL CALL VOTE:
Fair Haven Yes Shrewsbury Boro Yes
Monmouth Beach Yes Spring Lake Heights Yes
Ocean Township Yes Wall Township Yes
Sea Bright Yes

VOTE: 7 Ayes, 0 Nays, 0 Abstain. Motion carries.

CFO REPORT:

None

TREASURER’S REPORT:

President Roman presented the report. He briefly reviewed the Statement of Accounts for period ending November 30, 2017.

The Treasurer’s Report was accepted as presented.
BUDGET & FINANCE COMMITTEE:
PAYMENT OF BILLS:

Vinnie Buttiglieri motioned to pay the December 2017 bills in the amount of $134,680.64; motion was seconded by Vice-President Giles. It is noted that the vouchers were reviewed by Commissioner Casagrande on December 19, 2017, at which time the Regular monthly Meeting resulted in “no quorum”.

ROLL CALL VOTE:

<table>
<thead>
<tr>
<th>Location</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fair Haven</td>
<td>Yes</td>
</tr>
<tr>
<td>Monmouth Beach</td>
<td>Yes</td>
</tr>
<tr>
<td>Ocean Township</td>
<td>Yes</td>
</tr>
<tr>
<td>Sea Bright</td>
<td>Yes</td>
</tr>
<tr>
<td>Shrewsbury Boro</td>
<td>Yes</td>
</tr>
<tr>
<td>Spring Lake Heights</td>
<td>Yes</td>
</tr>
<tr>
<td>Wall Township</td>
<td>Yes</td>
</tr>
</tbody>
</table>

VOTE: 7 Ayes, 0 Nays, 0 Abstain. Motion carries.

HUMAN RESOURCES COMMITTEE:

REHS-1 Otilia DosSantos has received a favorable six month review which was forwarded on to the Human Resources Committee Chair.

RESOLUTION 2017-38
Approval/Memorialization of Hire of REHS-1

Vinnie Buttiglieri motioned to approve Resolution 2017-38, approving/memorializing the hire of Hada Bitar for the position of REHS-1 with an annual salary of $45,000.00. The motion was seconded by Dr. Fisher. Her hire date will be recorded as January 2, 2018.

ROLL CALL VOTE:

<table>
<thead>
<tr>
<th>Location</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fair Haven</td>
<td>Yes</td>
</tr>
<tr>
<td>Monmouth Beach</td>
<td>Yes</td>
</tr>
<tr>
<td>Ocean Township</td>
<td>Yes</td>
</tr>
<tr>
<td>Sea Bright</td>
<td>Yes</td>
</tr>
<tr>
<td>Shrewsbury Boro</td>
<td>Yes</td>
</tr>
<tr>
<td>Spring Lake Heights</td>
<td>Yes</td>
</tr>
<tr>
<td>Wall Township</td>
<td>Yes</td>
</tr>
</tbody>
</table>

VOTE: 7 Ayes, 0 Nays, 0 Abstain. Motion carries.

An offer has been made to a candidate for PUBLIC HEALTH NURSE recently interviewed by the Health Officer. Acceptance is pending.

UNION CONTRACT NEGOTIATIONS: an initial negotiations meeting was held on the evening of December 14 2017 6:00 pm. It was determined that written proposals from each side would be necessary to proceed. A second meeting is set for January 8, 2018.

Page 3 of 4

Approved Minutes January 23, 2018
OPERATIONS COMMITTEE:  No Report

GOVERNANCE COMMITTEE:  No Report

OLD BUSINESS:

ACCREDITATION Consultants Strategic Health Solutions, LLC have held two meetings with the staff to discuss/determine domain assignments in detail.

March 23, 2018 is the deadline date at which point we will have one month to upload all documentation to the PHAB website.

*IMPORTANT REMINDER:
2018 Reorganization Meeting is scheduled for Tuesday, January 23, 2018.

NEW BUSINESS:

Deferred to the January 23, 2018 meeting.

PRESIDENT’S REPORT:

No Report

There being no further business, the meeting adjourned at 12:22 pm on a motion by DR. Fisher seconded by Allyson Cinquegrana.

VOTE: Unanimous

Next ReOrganization Meeting of the MCRHC #1 Commission will be held on Tuesday, January 23, 2018 at 6:00 P.M. at the Regional’s headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Heather Frketich

Heather Frketich
Office Coordinator/Commission Secretary

Reviewed by,

David A. Henry

David A. Henry
HEALTH OFFICER

Page 4 of 4

Approved Minutes January 23, 2018