CALL TO ORDER:

President Roman called the meeting to order at 6:04 p.m. He then led the Regional Board of Health in the salute to the flag. President Roman next read the "Open Public Meeting Act Statement".

ROLL CALL:


Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Highlands, Boro of Monmouth Beach, Boro of Rumson, Boro of Sea Bright, Boro of Sea Girt, Boro of Tinton Falls, Township of Wall, Boro of West Long Branch

OTHERS PRESENT:

David A. Henry – Secretary/Health Officer, Steve Gallagher - CFO, Bruce Padula, Esq., Ashley Malandre, Esq., Peggy Huie - Administrative Assistant

Video Training: Rights & Duties of a Volunteer in Local Government – postponed to next meeting.

MINUTES OF LAST MEETING:

OPEN SESSION:

June 28, 2016

Vinnie Buttiglieri motioned to approve the Open Session Minutes of June 28, 2016, seconded by Theresa Casagrande.

VOTE: Unanimous

CLOSED SESSION:

May 24, 2016

Theresa Casagrande motioned to approve the Closed Session Minutes of May 24, 2016, seconded by Dr. Len Giles.

Vote: Unanimous
COMMUNICATIONS:
None

HEALTH OFFICER’S REPORT:
The July 2016 Health Officer’s Report (reflecting June 2016 activity), the June 2016 Conferences & Meetings, the June 2016 CDRSS Reports, the June 2016 Public Health Nursing Report, the Health Educator invoice and the monthly financials were previously mailed/e-mailed.

HANDOUTS:
80th Anniversary Celebration Flyer with new date and time
Princeton: Health Board proposes licensing retailers that sell e-cigarettes
Mosquito-Proof Your Yard

Mr. Henry reported on:
Princeton Board of Health is proposing to license retailers selling e-cigarettes an annual fee of $1200.

102 students, parents & staff from River Plaza School in Middletown were tested for lead levels and none were found. We worked together with MCHD conducting the testing using their Lead Sampling Grant which expired June 30th. Tinton Falls school only staff tested and all test results were clean.

Climate Change meeting was held at Rutgers and I was a panel speaker for a program focusing on climate change and public health. We also discussed Zika virus and sea level rise for coastal towns.

Met with a representative from Clean Ocean Action regarding the Navesink and Shrewsbury rivers. They would like us to start water sampling and were told there is no funding available. Montclair State University in partnership with the DEP is doing research on the clinging jellyfish.

Effective July 20, 2016, the state health department has given the responsibility for Zika testing approval to the Local Health Departments. West Nile is still showing in Wall Twp, the Mosquito Commission is continuing with spraying.

ACCREDITATION:
- The draft of the Qi Plan was presented to the volunteer ad hoc committee for review prior to the July meeting and Commissioners have now received a copy for review and comments.
- Workforce Development Plan should be ready for review at next meeting.

Dr. Len Giles motioned to accept the Health Officer's report, seconded by Liz Finnerty.

VOTE: Unanimous

CFO REPORT: No Report.
TREASURER’S REPORT:


The Treasurer’s Report was accepted as presented.

BUDGET & FINANCE COMMITTEE:

6:31 pm, Peg Huie placed a call to Joe Nardone, at his request. No answer, left message to call.

Dr. Len Giles initiated continuing discussion on town assessment methodology options. It was determined that further discussion was needed and would like another Budget Committee meeting scheduled. Matter was tabled. Steve Gallagher, CFO mentioned that the budget process starts in August and the draft is presented at the October meeting. If a decision is not made in relation to a new methodology the current methodology will remain in effect.

PAYMENT OF BILLS:

Vice-President Giles motioned to pay the July 2016 bills in the amount of $135,664.52. The motion was seconded by Liz Finnerty.

ROLL CALL VOTE:

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VOTE: 8 Ayes, 0 Nays, 0 Abstain
Motion carries.

AUDIT COMMITTEE: No Report.

HUMAN RESOURCES COMMITTEE:

Vehicle Mileage Reimbursement Policy:

For all travel during regular working hours, employees shall not be reimbursed for vehicle mileage. During regular working hours, employees shall utilize Commission vehicles for all official business. During non-business hours, employees shall be required to utilize Commission vehicles for all calls. Employees shall report to the Commission’s principal office in order to obtain a vehicle and shall then respond to the call. Employees shall not receive vehicle mileage reimbursement for any such off-duty calls. For scheduled off-duty work, the Health Officer, in his discretion, may permit employees to take a Commission vehicle overnight, for which, employees shall not receive any mileage reimbursement.
HUMAN RESOURCES COMMITTEE: (continued)

At the discretion of the Health Officer in the case of emergency, where immediate response is necessary. The Health Officer may permit employees to respond in their personal vehicle and shall report such emergency to the commission at the next meeting.

Dr. Tim Sullivan motioned to approve the alternative, amended Vehicle Mileage Reimbursement Policy. Motion seconded by Jim Langenberger.

ROLL CALL VOTE:
Brielle    Yes  Red Bank    Yes
Fair Haven Yes  Shrewsbury Boro Yes
Little Silver Yes  Spring Lake Yes
Ocean Twp Yes  Spring Lake Hgts Yes

VOTE: 8 Ayes, 0 Nays, 0 Abstain
Motion carries.

NON-UNION POSITIONS

Amend the General Personnel Policy ( p. 5) as follows:

This Personnel Policies and Procedures Manual provides the work rules, terms and conditions of employment, policies and procedures for all employees of the Commission. Notwithstanding, since June 1, 1998, the MCRHC has recognized Local 97, Teamsters Industrial and Allied Workers Union as the sole and exclusive bargaining agent for certain full and part-time non-supervisory employees in those matters specifically enumerated by Contract pertaining to wages, hours, and employment conditions. In the event there is a conflict between this handbook/manual and any collective negotiations agreement, personnel services contract, individual employment agreement or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

Theresa Casagrande motioned to approve the amended General Personnel Policy. Motion seconded by Dr. Tim Sullivan.

ROLL CALL VOTE:
Brielle    Yes  Red Bank    Yes
Fair Haven Yes  Shrewsbury Boro Yes
Little Silver Yes  Spring Lake Yes
Ocean Twp Yes  Spring Lake Hgts Yes

VOTE: 8 Ayes, 0 Nays, 0 Abstain
Motion carries.

OPERATIONS COMMITTEE:  No Report.

GOVERNANCE COMMITTEE:  No Report
OLD BUSINESS:

80TH ANNIVERSARY OF MCRHC

80th Anniversary Celebration Flyer date was moved to October 21st and the time changed to 12:00 pm – 3 pm

Vinnie Buttiglieri motioned to accept 80th Anniversary Celebration, by Liz Finnerty.

ROLL CALL VOTE:

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VOTE: Unanimous

Paul Roman advised that Christopher Rinn agreed to be a guest speaker.

NEW BUSINESS:
None

PUBLIC COMMENT PERIOD:
No Public present.

PRESIDENT’S REPORT:

Public Health Conference will be held October 29, 2016 in Denver.

Pamphlets from the Monmouth County Mosquito Commission on ticks and mosquitos are available.

I had the opportunity to speak to the staff recently at their monthly meeting and they voiced their concerns regarding the following items: space for clinic, lack of ventilation, carpet replacement due to trip hazard, back door replacement and accreditation.

There being no further business, the meeting adjourned at 7:40 pm on a motion by Liz Finnerty, seconded by Dr. Sullivan.

VOTE: Unanimous

Next Regular Meeting of the MCRHC #1 Commission will be held on Tuesday, August 16, 2016 at 6:00 P.M. at the Regional’s headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

David A. Henry

David A. Henry, SECRETARY

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Approved Minutes August 16, 2016