MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1
AGENDA
Reorganization & Regular Meeting - Tuesday, January 26, 2016 at 6:00 PM
at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey

1. Call to Order
2. Reading “Open Meeting Act Statement”
3. Salute to the Flag
4. Roll Call
5. Nominations and Election of Commission Officers - Meeting adjourned sine die with David Henry/Health Officer/Commission Secretary appointed to conduct election of
   - President
   - Vice-President
   - Treasurer
6. Secretary Appointment as per State Policy
7. Appointment of Secretary Pro Tem
8. Appointment of Professional Staff
   - Health Officer  D. Henry
   - CFO  S. Gallagher
   - Public Health Nurse  S. Naqvi
   - Principal REHS  L. Muscillo
   - Senior REHS Staff  J. McDonald, G. Nemshick, D. Beears, R. Groves, D. Astino, M. Kowal
9. Legal Counsel - appointed without retainer
   - Marriott, Callahan, Blair & Greer – James J. Kinneally, III, Esq.  RESOLUTION
10. Legal Counsel – appointed without retainer
    - Cleary, Giacobbe, Alfieri, Jacobs, LLC – Bruce Padula, Esq.  RESOLUTION
11. Certified Public Accountant - appointed without retainer
    - Robert A. Hulsart & Company, CPA  RESOLUTION
12. Regional Health Educator - Concetta Polonsky, MPH, CHES  RESOLUTION
13. Primary Depository of Funds
    - Valley National Bank
14. Legal Notices Published in Newspaper
    - Asbury Park Press
15. Approve Annual 2016 Commission Meeting Dates, Times and Locations  RESOLUTION
16. Committee Appointments by President
    a) Budget and Finance Committee
    b) Human Resources Committee
    c) Operations Committee
    d) Audit Committee
    e) Governance Committee

1/21/16

18. Communications

19. Health Officer’s Report (including Accreditation project update)

20. Report of Budget and Finance Committee (as necessary)

21. Report of Audit Committee (as necessary)

22. CFO Report
   - Approve/Adopt MCRHC 2016 Cash Management Plan  
     RESOLUTION

23. Treasurer’s Report

24. Payment of Bills

25. Report of Human Resources Committee
   - Discussion of Process for MCRHC Professional 2016 Services Contracts (possible Closed Session)
   - Health Officer Contract (signed December 31, 2015)

26. Report of Operations Committee (as necessary)

27. Report of Governance Committee (as necessary)

28. Old Business
   - MCRHC/Long Branch Interim Service Agreement for HO SERVICES
     (memorialization of Dec. 2015 vote)  
     RESOLUTION

29. New Business
   - Website Contract Renewal  
     RESOLUTION
   - Discussion IT Contract with Internetworx Renewal  
     RESOLUTION
   - Proposal of Part-time Public Health Investigator Position
   - Middletown Township – Proposed Revised Contract
   - Toyota RAV 4 Purchase (2 vehicles)  
     RESOLUTION
   - Request for Update of Membership Info for 2016 Organizational Chart
   - 80th Anniversary – MCRHC Milestone

30. Public Comment Period
    (In accordance with the Open Public Meetings Act)

31. President’s Report

32. Next Regular Meeting  
    Tuesday, February 23, 2016 at 6:00 P.M.
    at 1540 West Park Avenue – Suite # 1 Tinton Falls, New Jersey

33. Adjournment