



## MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

### REGULAR MEETING

Tuesday, September 27, 2022  
Open Meeting

#### CALL TO ORDER:

President Giles called the meeting to order at 11:37 a.m. He then led the Regional Board of Health in the salute to the flag, and read the "Open Public Meeting Act Statement".

#### ROLL CALL

Brielle – Denise Murphy, Fair Haven – Melissa Newell, Monmouth Beach -Larry Bolsch, Rumson – Therese Wollman, Sea Bright- Paul Roman, Spring Lake – Mary Anne Donahue Spring Lake Heights – Dr. Len Giles, Tinton Falls -Doreen Hoffmann

Upon completion of the roll call, the Secretary reported that 8 members were present and we had quorum. Allenhurst – Donna Campagna arrived after the completion of roll call, to make 9 members present.

#### ABSENT:

Deal - Stephen Carasia, Interlaken – Lori Reibrich, Little Silver – Dr. Tim Sullivan, Loch Arbour – Marilyn Simons, Township of Middletown – Rich DeBenedetto, Sea Girt – Diane Anthony

#### OTHERS PRESENT:

David A. Henry, Health Officer (attending in person), Nick DelGaudio Esq (remote), Gail Krzyzczuk, CFO (remote), Marita Kresge, Commission Secretary/Office Coordinator (attending in person), Peg Huie (Remote), Dominic Astino (Remote), Kris Kirkland (Remote), Cindy Weaver (Remote), Isagemna Inofinada (Remote)

#### MINUTES OF LAST MEETING:

##### OPEN SESSION – August 23, 2022 (Open)

Therese Wollman or Rumson motioned to approve the Open Session minutes of August 23, 2022, seconded by Larry Bolsch of Monmouth Beach.

Voice Vote:

Unanimous consent

Approved Minutes of September 27, 2022

CLOSED SESSION- August 23, 2022

MaryAnne Donahue motioned to approve the Closed Session minutes of August 23, 2022, seconded by Larry Bolsch of Monmouth Beach.

Voice vote:

Unanimous consent.

**RESOLUTION 2022-63**

Resolution 2022-63 to enter into Closed Session

At 11:36 am MaryAnne Donahue of Spring Lake motioned to enter Closed Session for the purpose of litigation or contract negotiation, and Human Resources seconded by Larry Bolsch of Monmouth Beach.

Marita Kresge Commission Secretary, Dave Henry HO, left the room. Peg Huie, Kris Kirkland, Cindy Weaver, and Dominick Astino were placed in Zoom waiting room.

Regular meeting resumed at 11:58 p.m.

**CONSENT AGENDA**

**RESOLUTION 2022-64** \_ Payment of Bills

**RESOLUTION 2022-65** \_ Municibid Surplus Office Equipment

**RESOLUTION 2022-66** \_ Return to Work/ Remote Work

**RESOLUTION 2022-67** \_ Vaccine Charges Schedule A

**RESOLUTION 2022-69** - Colts Neck Shared Services 2022/2023

**RESOLUTION 2022-70** - AAA Fleet Care for MCRHC Vehicles

**RESOLUTION 2022-71** - Promote I. Inofinada (**Tabled**)

**RESOLUTION 2022- 72** Increase Salary P. Huie (**Tabled**)

**RESOLUTION 2022 -73-** Accepting the Resignation of Dr. Margaret Fisher

**RESOLUTION 2022 -74** Contract with Impact NJ LLC

Paul Roman of Sea Bright motioned to adopt resolutions 2022-64 through 2022-67, 2022-69, through 2022-74 seconded by MaryAnne Donahue of Spring Lake.

**Resolutions 2022-71 and 2022-72 were removed from consent agenda and tabled for consideration at a later date after the budget has been approved.**

Roll Call Vote:

Allenhurst	Yes	Rumson	Yes
Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Hts	Yes
		Tinton Falls	Yes

VOTE: 9 Ayes, 0 Nay, 0 Abstain,  
Motion Carries

President Len Giles: Dr. Fisher has resigned as the Alternate for Sea Bright, and as our Medical Director because there would be a conflict of interest with her new post as the Acting Deputy Commissioner of Health. This is quite a feather in her cap, and on behalf of the Commission I want to thank Dr. Fisher for her many years of service and her excellent contributions. She's definitely going to be missed in our organization, but now she's in a position to help all of the residents of New Jersey, and not just our little group. VP Roman said he will be working on a suitable presentation for Dr. Fisher for her years of service.

**RESOLUTION 2022-68 - Accept Grant from NJACC for LPHC:**

HO Henry - This should be a quick implementation by October 1, 2022. The minimum guarantee is \$100,000.00 for local health departments for fiscal year 2022-2023. We are waiting to see if there are additional requirements with the NJ Health Officers Association or NJ State for this particular grant.

President Giles asked if this grant requires us to hire more people? and Dave said "this is optional, but I am looking to supplement the operation with the staff we currently have. As with all grants, these are beneficial to the operation, health equity, and provision of services". President Giles asked if anyone had any further questions of our Health Officer regarding this grant? There were none.

Paul Roman of Sea Bright motioned to adopt resolution 2022-68, seconded by MaryAnne Donahue of Spring Lake.

Roll Call Vote:

Allenhurst	Yes	Rumson	Yes
Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Hts	Yes
		Tinton Falls	Abstain

VOTE: 8 Ayes, 0 Nay, 1 Abstain,  
Motion Carries

HEALTH OFFICERS REPORT

Report was mailed to all commissioners. In addition, Dave shared that in his discussions with the REHS they are up to date with their inspections.

As of yesterday, we have sold the two cars we had posted with Municibid, we should receive those checks soon, and I have notified JIF to remove them from our insurance as well.

We have successfully passed the State COVID-19 refrigeration storage inspection.

We continue to manage the four grants. Items 71 & 72 which were pulled are through these grants.

We sent a letter out to our municipalities to see if anyone can assist with use of their gas pumps, but so far, we have not found a town who can replace Tinton Falls with this. We are looking into contracts with Exxon to continue our State Contract rate that Nick was able to provide to us.

We are a provider of Narcan, and we continue to supply home based Covid tests, as well as hosting childhood immunization clinics and flu clinics.

We also commented on the American Rescue Plan funding and the use there of with the NJ Local Board of Health.

President Giles of Spring Lake Heights made a motion to accept the Health Officer's report, seconded by Paul Roman of Sea Bright.

Voice Vote:  
All in Favor.

#### HEALTH OFFICER'S UPDATE:

President Giles asked about the electronic smoking device Ordinance update.

Health Officer Henry said letters have been sent to the four establishments identified as selling vaping equipment in our municipalities, but we have not yet heard back from them.

There was discussion about the number of establishments being lower than anticipated as the original number of establishments discussed was 21.

Lead: There has been no further advancement on the new Lead Law that began in July. Open Public comment closed on September 16, 2022. Nick has not heard anything more.

Dave said we have received \$6500.00 from FEMA reimbursements.

Office cleaning is only happening now once a week.

#### BUDGET & FINANCE COMMITTEE:

Paul: Gail and I have had extensive meetings going over all line items, revenues, expenses, and we believe we have numbers, but Gail needs to meet with Steve Gallagher to go over formulas. We will take a hit on health benefits; it looks like a 24% increase in our health benefits expense. It is a big bullet to bite and it will negate some of the savings we have found. With that being said, Gail will have a rough draft for you at the next meeting.

Donna from Allenhurst shared that she went to a meeting with the county to talk about health benefits, and shared that Allenhurst is looking into chjif benefits which is part of JIF. She will share the information with Gail.

#### CFO REPORT:

Gail Krzyzczuk stated that she has no additional report at this time.

#### TREASURER'S REPORT:

The Statement of Accounts was distributed to all commissioners, but there was no report for today.

#### COMMUNICATIONS:

Nothing at this time.

#### HUMAN RESOURCES COMMITTEE:

Chairman MaryAnne Donahue says the Policy and Procedure manual is just about finished, they need to work on the index, and should have it for first reading at the October meeting. They

will still be working on job titles and descriptions because we have found that many are no longer accurate, and we should have that by January.

#### OPERATIONS COMMITTEE:

Diane Anthony was not in attendance today - No report at this time.

#### AUDIT COMMITTEE

Our Auditor has completed his initial report, we will be meeting with them shortly to go over it before final presentation.

#### GOVERNANCE COMMITTEE:

No report

#### PRESIDENT'S REPORT:

No report at this time.

#### NEW BUSINESS

##### Presentation by Cindy Weaver and Gem Inofinada

Cindy Weaver: I want to tell you about the Grants we are working on, I believe you are all pretty well versed in these grants. Each LHD was given a certain amount and use these funds, which they want us to use, or the funds are returned to the state, and they will spend it.

These grants have touched every aspect of this department. We have increased REHS capacity, communicative disease, administrative, and operational capacity. If you have any questions, I'm happy to answer them for you. Although I know someone of you are not in favor of the grants, they were designed to strengthen and bolster the public health system because the Federal and State government realized we have been dwindling, and these grants are important to the commission. We couldn't do the vaccination clinics without them, same with helping school nurses, and superintendents.

Gem will give us his overview of the assessment we did for the grant.

Gem: We have a disproportionately affected population as a main key topic that was discussed. We define that in public health as a population that has a particular underlying disease that leaves these individuals at higher risk.

So, we targeted that as those that were over 65 in our communities because they are more susceptible to Covid 19, and the illnesses that occur after that. Also, we know that the age in combination with underlying conditions such as heart disease, high blood pressure, diabetes is enough to exacerbate the impact of Covid 19. We found that in the towns we serve, over 20% of the population are over 65 years of age.

The assessment hasn't changed a lot since the first one, but we do have a greater over 65 population than most of the state.

#### PUBLIC COMMENT PERIOD:

Peg Huie spoke: I have a couple of questions. I understand we do not have a union contract at this point, and haven't had one since January of Last year. One of our staff members was reinstated and got a pay increase shortly thereafter, and was in the same situation that I am at this point, asking for a pay increase, and I'm being told no, it can't happen because we don't have a union contract. I don't understand the mindset behind it and to, I hate to use the word, but it sounds a bit discriminatory.

Marita shared that she will be out of the office for a couple of weeks as she is having her hip replaced.

ACCREDITATION:

Nothing to report

**Next Regular Meeting of the MCRHC No. 1 Commission will be held (via Zoom) on Tuesday June 28, 2022 at 11:30 A.M. at the regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.**

Respectfully submitted,

Marita Kresge

Marita Kresge  
COMMISSION SECRETARY

Reviewed by:

David A. Henry

David A. Henry  
HEALTH OFFICER