

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, March 22, 2022
Open Session:

CALL TO ORDER:

President Giles called the meeting to order at 11:34 a.m. He then led the Regional Board of Health in the salute to the flag, and read the "Open Public Meeting Act Statement".

ROLL CALL

Allenhurst – Donna Campagna, Brielle – Denise Murphy, Fair Haven – Melissa Newell, Little Silver – Dr. Tim Sullivan, Loch Arbour – Marilyn Simons, Township of Middletown – Rich DeBenedetto, Monmouth Beach - Larry Bolsch, Ocean Twp. – Tracey Berkowitz, Rumson – Therese Wollman, Sea Bright- Paul Roman, Spring Lake Heights – Dr. Len Giles, Tinton Falls -Doreen Hoffmann

Upon completion of the roll call, the Secretary reported that 12 members were present*.

* Mary Anne Donahue of Spring Lake, and Diane Anthony of Sea Girt arrived after roll call which then brought our total present to 14 commissioners.

ABSENT:

Deal - Stephen Carasia, Interlaken – Lori Reibrich, West Long Branch – Stephanie Dollinger

OTHERS PRESENT:

David A. Henry, Health Officer (attending in person), Nick DelGaudio Esq (remote), Gail Krzyzczuk, CFO (remote), Marita Kresge, Commission Secretary/Office Coordinator (attending in person), Tom Rogers Administrator of Rumson(remote)

MINUTES OF LAST MEETING:

OPEN SESSION – FEBRUARY 22, 2022

Therese Wollman of Rumson motioned to approve the Open Session minutes of February 22, 2022, seconded by Dr. Tim Sullivan of Little Silver

Roll Call Vote:

Allenhurst	Yes	Monmouth Beach	Yes
Brielle	Yes	Ocean	Yes
Fair Haven	Yes	Rumson	Yes
Little Silver	Yes	Sea Girt	Yes
Loch Arbour	Yes	Sea Bright	Yes

Approved Minutes April 26, 2022

Middletown	Yes	Spring Lake Hts	Yes
		Tinton Falls	Yes

Vote: 13 Aye, 0 Nay, 0 Abstain, Spring Lake was not present for this vote.

RESOLUTION 2022-28

Resolution 2022-28 for approval for Payment of Monthly Bills

Therese Wollman of Rumson motioned to pay the bills, seconded by Paul Roman of Sea Bright. President Giles wanted to mention that included in this months and last month's bills are a payment for extra training that was not included in the Suplee proposal for the CFO position, but it is necessary for the training of our Accounting Clerk, Kris. Gail stated that there will still be a little more training for IROC reports for the pensions and a bit more by end of month. Last month and this month came to approximately \$4500. These charges not being on the original budget will require a realigning of funds to cover.

Roll Call Vote:

Allenhurst	Yes	Monmouth Beach	Yes
Brielle	Yes	Ocean	Yes
Fair Haven	Yes	Rumson	Yes
Little Silver	Yes	Sea Girt	Yes
Loch Arbour	Yes	Sea Bright	Yes
Middletown	Yes	Spring Lake Hts	Yes
		Tinton Falls	Yes

VOTE: 12 Ayes, 0 Nay, 0 Abstain, Sea Girt had to leave and did not vote, Spring Lake was not present for this vote.

RESOLUTION 2022-29

Resolution 2022-29 to enter into Closed Session

At 11:41 am Dr. Tim Sullivan of Little Silver motioned to enter Closed Session for the purpose of litigation or contract negotiation seconded by Doreen Hoffmann of Tinton Falls.

Marita Kresge Commission Secretary and Dave Henry HO were placed in Zoom waiting room.

CONSENT AGENDA

RESOLUTION 2022-30 - Approval of employee leave of absence

RESOLUTION 2022-31 – Authorizing purchase of Black and White Copier

RESOLUTION 2022-32 – Certification of MCRHC 2020 Annual Audit

Paul Roman motioned to adopt resolutions 2022-30 through 2022-32, seconded by Therese Wollman. Prior to vote there was some discussion as to the hiring process for a new auditor since we cannot have Suplee as our auditor. Tom Rogers from Rumson suggested we send a letter to our former auditor to see if they were interested, and Larry Bolsch of Monmouth Beach said he would send us some names of companies that responded to their open bid.

Roll Call Vote:

Allenhurst	Yes	Ocean	Yes
Brielle	Yes	Rumson	Yes
Fair Haven	Yes	Sea Girt	Yes
Little Silver	Yes	Sea Bright	Yes
Loch Arbour	Yes	Spring Lake	Yes
Middletown	Yes	Spring Lake Hts	Yes
Monmouth Beach	Yes	Tinton Falls	Yes

Vote: 14 Ayes, 0 Nay, 0 Abstain, motion carries

HEALTH OFFICERS REPORT

Our intern from Rutgers University, ISAGEMNI INOFINADA (Gem) gave an overview on a project he has been working on concerning Lead exposure (chapter 182) and public outreach within the communities we serve. His presentation abstract is attached. Gem invited questions concerning his presentation, and President Len Giles inquired if we have a breakdown of lead cases by municipality?

Dave answered that at this time we only have numbers by county, but in July a law will go into effect that the single, and multifamily dwellings will need to be tested once every five years. Each town is going to be required under this law to provide data on which houses were built before 1978, this will allow us to look at what their housing stock is and make a determination into how many inspections need to be done. We are extraordinarily positioned to provide this testing service as a potential contractor because we have lead meters, and lead inspectors, so we can work up a proposal for the towns and the Commission to be competitive with the inspectors in the private industry. In this Bill it states that vendors and building departments may contact us in how this work is to be done, so if we are going to have to direct them, we should be a part of this in a more viable way. Dave expressed that this is not grant funding, but an opportunity to provide for our municipalities a service that will be required, as well as a source of revenue for the Commission.

President Giles added that we need to determine if this is something our towns want, and it needs to be quantified before we are hiring people. Right now, we have REHS's that are doing their jobs and I don't think they can get involved in anything like this right now. If you are going to be offering something like this to our towns you need to have the personnel to provide this service, now we basically send this out to our vendors to do our lead inspections and remediations. Do we have the man power to get this done? Is it going to be a revenue source that will really make a difference for us? It's nice to provide a service but we can't have employees standing around wasting tax payer money.

Tom Rogers of Rumson expressed that he would like all commissioners and town administrators to receive in advance of our monthly meetings a single page proposal of topics such as this so that they have something to review prior to our meeting. He feels it would be a much more helpful approach than just off the cuff discussion within the Health Officer's Report. Dave has agreed to provide this prior to discussions at the Commission meetings.

President Len Giles appreciated Tom bringing up this point, as he feels this (single page proposal) should be done prior to renewing or applying for grants as well. We need to have information to determine if they are necessary for our communities of people, and what our towns want our Health Commission to be doing. Dave has agreed to provide this information prior to next month's meeting on April 26, 2022. Dave also added that the VPOC grant is changing slightly to the Local Health Department Grant where they are building the local infrastructure, and it will be incorporated into our Communicable Disease department. The Vaccine Grant will

incorporate into our normal vaccine operations for children and adults. Mary Anne Donahue of Spring Lake shared with Tom that we see the application for these grants beforehand, and where the money is to be going, but agrees it would be helpful to have all information prior to meetings.

Dave additionally shared that FEMA had a grant that was open from COVID, and he has submitted \$21,000 in reimbursable items that we are awaiting approval on. Additionally, 38% of our monthly bills were paid out of grant funds this month.

HEALTH OFFICER'S UPDATE:

Dave shared that the newest variant of Covid has moved from 2% to 12.9% since recently, so we are keeping a close eye on what is happening in Europe and the US. We are very thankful to the VNA for helping with the homebound and our vaccination clinics, of which we have one tomorrow at Monmouth University. President Giles asked Dave if we are taking measures to save funding on these clinics now that there are not as many people attending so as not to waste tax payer money. Dave said that we cancel if there won't be at least 15 scheduled vaccinations.

Restaurant inspections, and other health inspections continue to be completed by our REHS inspectors.

As part of my Health Officers Association, I have reached out the State legislature and to Senator Gopal who is authorizing a bill to bring back NJ Public Health priority funding, which has been discontinued since 2011. There is a Bill in legislature, and Senator Gopal is looking for sponsors for this funding to a tune of Ten Million dollars. I have also reached out to Senator Corey Booker to see if in the future Health Commissions could be included in the American Rescue Plan funding that they had been excluded from during the COVID Pandemic.

We have the Interim Strategic plan which was included in the mailings that needs approval, the approved minutes of this session can serve as representation of this plan, or we can do this next month. I have also been reviewing the National COVID Preparedness Plan (you can read [here](#)), and we can discuss the highlights next month. Thank you.

There was a motion by Dr. Tim Sullivan to accept the Health Officer's Report, seconded by Diane Anthony of Sea Girt.

All in favor, motion passed.

BUDGET & FINANCE COMMITTEE:

CFO REPORT:

Gail Krzyzczuk stated that she has no report at this time.

TREASURER'S REPORT:

The Statement of Accounts will be included in all future mailings, but there was no report for today.

COMMUNICATIONS:

Dave received a letter from the Monmouth County Health Department that they seeking STD Investigative services grant. We will be supporting them in the pursuit of this grant because these are services, we use through Jersey Shore Hospital.

HUMAN RESOURCES COMMITTEE:

Mary Anne Donahue as the new Head of Committee for Human Resources stated that she did send a mailing to the members to review Resolution 2022-30 which will be voted on today. Additionally, the committee will begin review of the Personnel Policy Manual soon.

OPERATIONS COMMITTEE:

Diane Anthony says her only report is that a new copier will be purchased soon to replace the one that is no longer working. We have passed Resolution 2022-31 for this copier.

AUDIT COMMITTEE

Nothing to report at this time.

GOVERNANCE COMMITTEE:

No report.

PRESIDENT'S REPORT:

No report at this time. However, we have a Proclamation for Public Health Week which is April 4-10, 2022. The Theme this year is Public Health Is Where You Are. Please take a moment to observe this week by helping our families, friends, neighbors, co-workers, and leaders better understand the value of public health and support great opportunities to adopt preventive lifestyle habits. You can find more about this year's theme [here](#).

ORDINANCES:

No Pending Readings, Introductions or Adoptions

PUBLIC COMMENT PERIOD:

No public comment

ACCREDITATION:

Dave reports there are 11 Domains left to upload before we push the button to submit for accreditation review. Cindy and crew have done a fabulous job, looking forward to being the only Health Department in Monmouth County to be accredited as of May.

NEW BUSINESS:

Financial Disclosure Reports are required for all Commissioners. Marita will send email with your PIN # after the registration opens up on April 4, 2022. You will have until April 30th to update your information. Unfortunately, the State will impose a \$500.00 fine for failure to file. Please reach out to Marita if you need help with this after she sends you the email.

GENERAL COMMENTS:

We have a 2009 Chevy Cobalt with +/- 60,000 miles for sale. We have sent email to our Town Administrators, but so far there is no interest. Might have to auction this vehicle.

Dr. Len Giles asked if the Commissioners are happy with Zoom meetings or would they like to resume meetings at the Commission, general consensus was that they are happy with Zoom, but we can revisit at a later date. Having no further business to discuss the meeting was adjourned at 12:26 pm.

Next Regular Meeting of the MCRHC No. 1 Commission will be held (via Zoom) on Tuesday, April 26, 2022 at 11:30 A.M. at the regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Marita Kresge

Marita Kresge
COMMISSION SECRETARY

Reviewed by:

David A. Henry

David A. Henry
HEALTH OFFICER