

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, April 26, 2022  
Open Meeting

CALL TO ORDER:

President Giles called the meeting to order at 11:32 a.m. He then led the Regional Board of Health in the salute to the flag, and read the "Open Public Meeting Act Statement".

ROLL CALL

Allenhurst – Donna Campagna, Brielle – Denise Murphy, Fair Haven – Melissa Newell, Monmouth Beach - Larry Bolsch, Ocean Twp. – Tracey Berkowitz, Rumson – Therese Wollman, Sea Bright- Paul Roman, Sea Girt – Diane Anthony, Spring Lake – Mary Anne Donahue, Spring Lake Heights – Dr. Len Giles, Tinton Falls - Doreen Hoffmann

Upon completion of the roll call, the Secretary reported that 12 members were present\*.

ABSENT:

Deal - Stephen Carasia, Interlaken – Lori Reibrich, Little Silver – Dr. Tim Sullivan, Loch Arbour – Marilyn Simons, Township of Middletown – Rich DeBenedetto, West Long Branch – Stephanie Dollinger

OTHERS PRESENT:

David A. Henry, Health Officer (attending in person), Nick DelGaudio Esq (remote), Gail Krzyzczuk, CFO (remote), Dr. Meg Fisher (Remote) Marita Kresge, Commission Secretary/Office Coordinator (attending in person), Peg Huie (Remote), Michaela Novo (Remote),

MINUTES OF LAST MEETING:

OPEN SESSION – March 22, 2022

Mary Anne Donahue of Spring Lake motioned to approve the Open Session minutes of March 22, 2022, seconded by Diane Anthony of Sea Girt.

Voice Vote:

Unanimous consent

CLOSED SESSION- March 22, 2022 – will be distributed and voted on for next meeting

CONSENT AGENDA

RESOLUTION 2022-33 – Payment of Bills

Approved Minutes April 26, 2022

**RESOLUTION 2022-35 – Hire** PT REHS – Liz Hernandez  
**RESOLUTION 2022-36 – Contract** Auditor Samuel Klein & Co, LLP  
**RESOLUTION 2022-37– Special** Accounting services & Training

Paul Roman of Sea Bright motioned to adopt resolutions 2022-33, and 2022-35 through 2022-37 seconded by Mary Anne Donahue of Spring Lake.

Roll Call Vote:

Allenhurst	Yes	Rumson	Yes
Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean	Yes	Spring Lake Hts	Yes
		Tinton Falls	Yes

VOTE: 11 Ayes, 0 Nay, 0 Abstain,  
Motion Carries

**RESOLUTION 2022-34**

Resolution 2022-34 to enter into Closed Session

At 11:39 am Diane Anthony of Sea Girt motioned to enter Closed Session for the purpose of litigation or contract negotiation, employment, seconded by Larry Bolsch of Monmouth Beach. Marita Kresge Commission Secretary and Dave Henry HO, Peg Huie, Michaela Novo were placed in Zoom waiting room.

**HEALTH OFFICERS REPORT**

President Giles sent a letter out to everyone to go over the HO report information that was emailed to all because there is a lot of information there, and this gives everyone time to review and prepare any questions they may have, as well as to prevent the HO from Having to go over it all again. HO Dave said he did wish to add we have a number of Covid vaccine clinics coming up, and we now have Covid test kits at the office which we will gladly distribute to our towns, and to the public. We ask the public to limit to three each. We have 500, and we can get more. Additionally, the VPOC committee submitted a Covid Vaccine success story to a state publication, and we will provide a link to this at the next meeting.

**HEALTH OFFICER'S UPDATE:**

The new [Plastic bag ban](#) is in effect as of May 4, 2022. It is the responsibility of Local Health Departments to enforce the plastic straw ban.

**BUDGET & FINANCE COMMITTEE:**

President Giles said he asked our CFO Gail to prepare a spread sheet about what our individual town assessments would be this year if we did not have Ocean Township for part of the year, and West Long Branch for part of the year, which he shared on the screen. In summary, there is a \$124,000 deficit that will have to be shared by our towns, which will be a 17% increase per town. In the last column was a comparison to the County rate for each town since some towns have inquired. President Giles said we are looking at significant increases, he wanted to make sure everyone was aware so we are not waiting to bring this up in October, he wants everyone thinking about this, and asked if there were any questions from the group?

Melissa Newell of Fair Haven asked if grant funds could make up any deficit in operating budget? CFO Gail K explained grants can minimally be used towards employees and this has to be made up by the towns.

CFO REPORT:

Gail Krzyzczuk stated that she has no report at this time.

TREASURER'S REPORT:

The Statement of Accounts was distributed to all commissioners, but there was no report for today.

COMMUNICATIONS:

None

HUMAN RESOURCES COMMITTEE:

Mary Anne Donahue stated the HR Committee met and they are beginning the process of reviewing the Policy/Procedure manual which will take a few months.

OPERATIONS COMMITTEE:

No report at this time.

AUDIT COMMITTEE

The decision was made to go with Samuel Klein & Co. LLP, they have offices in Newark and Freehold, we will be doing business with the Freehold office.

GOVERNANCE COMMITTEE:

Paul Roman asked our commission members to review the new Governance Manual as it contains a lot of useful information.

PRESIDENT'S REPORT:

President Giles thanked the commissioners for attending the meeting, and our committee members for all their efforts.

ORDINANCES:

No Pending Readings, Introductions or Adoptions

PUBLIC COMMENT PERIOD:

HO Dave Henry thanked Tracey Berkowitz as this is her last meeting, and said it has been an honor serving Ocean Township.

Paul Roman said he testified before the NJ Assembly and the Senate Budget committee on behalf of the Local Boards of Health Association. He shared that Senator Gopal has introduced a Bill that was already run by the Governor to reinstate the Public Health Priority Funds that we lost in 2011. They are only putting in for Ten Million dollars that we lost although we asked for more, but at least he's comfortable with giving us back the Public Health Priority Funds. Senator Gopal has put in a provision that will probably wind up a referendum to add it to the constitutionally mandated things that funding is provided for in the state. We have never had this

protection before, so if you see anything in the newspaper about this bill, please support it. We need all the help we can get from the towns and elected officials.

President Giles thanked Paul for doing this for the good of Public Health.

ACCREDITATION:

Dave stated the Accreditation materials have all be submitted and we are just waiting on response which will be forthcoming in either May or September depending on meeting details.

NEW BUSINESS:

Financial Disclosure Statement – there are a few commissioners who still need to file.

**Next Regular Meeting of the MCRHC No. 1 Commission will be held (via Zoom) on Tuesday May 24, 2022 at 11:30 A.M. at the regional’s headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.**

Respectfully submitted,

Marita Kresge

Marita Kresge  
COMMISSION SECRETARY

Reviewed by:

David A. Henry

David A. Henry  
HEALTH OFFICER