

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Wednesday, November 18, 2009 – 7:30 P.M.

CALL TO ORDER:

President Paul Roman called the meeting to order at 7:30 a.m. He then led the Regional Board of Health in the salute to the flag. President Roman next read the “Open Public Meeting Act Statement”.

ROLL CALL:

Birdsall & Laughlin – Barbara Birdsall, Esq.
Brielle - Jim Langenberger, Eatontown – Brian Charnick, Little Silver – Les Mathis, Monmouth Beach – Joseph Nardone, Red Bank – Gale Soler, Sea Bright – Pete Lang, Shrewsbury Borough – Paul Roman, Spring Lake – Liz Finnerty, Spring Lake Heights – Pam Heine, West Long Branch – Conrad Regent

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Fair Haven, Boro of Highlands, Boro of Keansburg, Boro of Keyport, Township of Ocean, Boro of Rumson, Boro of Sea Girt, Township of Shrewsbury, Boro of Tinton Falls.

OTHERS PRESENT:

Sandra Van Sant – Secretary/Health Officer, Heather Frketich – Senior Administrative Assistant

The Commission received a note of deepest thanks from Peg Huie, Administrative Assistant for the dish garden and all the kind thoughts of sympathy on the recent passing of her husband, Thomas J (TJ) Huie.

President Roman asked the Health Officer to pass on his appreciation and acknowledgement of the MCRHC staff’s extra efforts and expertise in operating during this H1N1 pandemic.

REGULAR SESSION MINUTES OF LAST MEETING:

Pete Lang motioned to approve the minutes of the October 21, 2009 meeting. The motion was seconded by Jim Langenberger.

CLOSED SESSION MINUTES OF LAST MEETING:

Gale Soler motioned to approve the Closed Session minutes of the October 21, 2009 meeting, seconded by Liz Finnerty.

Brielle	Yes	Red Bank	Yes
Eatontown	Yes	Rumson	*
Keansburg	*	Sea Bright	Yes
Keyport	*	Sea Girt	*
Little Silver	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	*	Tinton Falls	*
		West Long Branch	Yes

9 Ayes, 0 Nays, 6 * not present

COMMUNICATIONS:

It is confirmed that 1/3 of the H1N1 Influenza grant monies to be received by MCRHC will be released by November 25, 2009 to cover the period through July 2010 (or as long as the need for vaccinations continues, if before July). Reimbursement is provided monthly for what we spend (approximately \$8,000.00).

HEALTH OFFICER'S REPORT:

The November 2009 Health Officer's Report and the October 2009 Conferences & Meetings were previously e-mailed/mailed. The October 2009 CDRSS report from the Epidemiologist in tonight's package as well as the 3rd quarter Vital Statistics for our municipalities.

The Health Officer continues with MCRHC's focus on H1N1 prevention and vaccination planning. We continue to receive some shipments of vaccine, but require more to conduct all the school clinics that have requested to be sites.

Public Clinics can be located at state.nj.us/health or via the mcrhc.org website Flu.gov icon in the H1N1 Health Advisories box.

On a positive note, VNA and some doctors and pharmacies should receive additional preordered doses of seasonal flu vaccine, which has been in short supply since the start of H1N1 vaccine production.

Also, this year's rabies clinic numbers are up.

Les Mathis motioned to accept the Health Officer's report, seconded by Gale Soler.

TREASURER'S REPORT:

The Treasurer's report was given by Pete Lang who reviewed the financial report for period ending October 31, 2009 along with the 3rd quarter receipts and disbursements.

Accepted as presented.

PERSONNEL COMMITTEE:

At 7:39 pm Pete Lang motioned to enter Closed Session for the discussion of Personnel issues, seconded by Gale Soler.

VOTE: Unanimous

Pete Lang motioned to exit Closed Session at 7:56 pm, seconded by Gale Soler.

VOTE: Unanimous

Les Mathis motioned for MCRHC to pursue employment of Stephen Gallagher of Bayville, NJ as Chief Financial Officer. Attorney Birdsall will draw up an agreement to present to Mr. Gallagher. The motion was seconded by Brian Charnick.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Heights	Yes
Red Bank	Yes	West Long Branch	Yes

8 Ayes, 0 Nays, 0 Abstain. Motion carries.

Secondly,

Jim Langenberger motioned to approve/memorialize the temporary part-time clerical position (no benefits - \$12.00/hr), via the H1N1 grant being filled by Lori Candeloro, seconded by Liz Finnerty.

PERSONNEL COMMITTEE (continued):

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Heights	Yes
Red Bank	Yes	West Long Branch	Yes

8 Ayes, 0 Nays, 0 Abstain. Motion carries.

FINANCE COMMITTEE:

PAYMENT OF BILLS:

Gale Soler moved to pay the November 2009 bills in the amount of \$22,397.66, seconded by Les Mathis.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Heights	Yes
Red Bank	Yes	West Long Branch	Yes

8 Ayes, 0 Nays, 0 Abstain. Motion carries.

OLD BUSINESS:

ASHES:

Attorney Birdsall reported that Attorney Richard Mirra has confirmed the judgment is docketed in Trenton. Kathleen Wall, Esq. hired as collection attorney to attempt reimbursement of the fees awarded to MCRHC by Judge Lawson in the Ashes case will pursue the individual (Leukakis) while Attorney Atkinson will pursue the business entity of Ashes. Brian Charnick has expressed concern in the past that the action of having a judgment docketed, effects/prohibits the collection of any monies other than real estate? Attorney Birdsall will follow up, by presenting this concern to Attorney Wall for her response.

WALL TOWNSHIP UPDATE: Attorney Birdsall forwarded a written agreement to Joe Verruni, Wall Township Administrator and Joseph Oxley, Esq., the Wall Township Attorney for signatures. Attorney Oxley's office has contacted Attorney Birdsall to inform her that a OLD BUSINESS (continued):

resolution authorizing execution of the agreement is in process. The Health Officer and Senior REHS held a further meeting with the Wall Township Assistant Administrator and Borough Clerk to learn more about the township's day to day health department related requirements.

NURSING SERVICES: Nursing service committee members Jon Barone, Bryan Dempsey are both absent this evening. Continued discussion of the proposed pilot program previously introduced to the Commission, which includes hiring a Part-Time Nurse during the first quarter of 2010, and preparation of a corresponding resolution for possible vote action will be deferred to the December meeting.

MCRHC OFFICE EXPANSION: President Roman has held conversations with Mr. Miller, the original architect of the current MCRHC office and the MCRHC landlord, American Red Cross as he looked into possible other strategies besides going to public bid. American Red Cross is willing to physically develop the build out space on an agreement that the MCRHC will reimburse them. After a brief discussion, it was suggested that Attorney Birdsall review the MCRHC lease wording as it relates to renovation. Any further discussion with the architect is on hold.

NEW BUSINESS:

TINTON FALLS ONLINE AUCTION RESULTS: Heather Frketich reported that all three capital surplus items auctioned in the recent Tinton Falls auction were sold for a total of \$411.07.

2010 DRAFT HEALTH SERVICES BUDGET: President Roman reported that the 2010 Draft Budget is not yet available. Next steps are adjustments to the preliminary expense budget, finalizing the revenue budget, and downloading of town workload averages. A second meeting of the President, Health Officer and Budget and Finance Committee will be held the week after Thanksgiving. Draft Budget copies will be forwarded to all Commissioners for review prior to the December 16, 2009 meeting.

PRESIDENT'S REPORT:

President Roman referred to his local Board of Health in Shrewsbury and the deer situation, which has actually become a crusade leading to formation of a "Deer Committee." The State of NJ rules that the local Board of Health has no jurisdiction/or enforcement power regarding this issue.

Everyone have a Happy, Healthy Thanksgiving.....

OPEN PUBLIC DISCUSSION:

There being no further business, the meeting adjourned at 8:16 pm on a motion by Pete Lang, seconded by Les Mathis.

VOTE: Unanimous

Next Meeting of the MCRHC #1 Commission will be held on Wednesday, DECEMBER 16, 2009 at 7:30 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Sandra Van Sant
SECRETARY