

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Wednesday, August 19, 2009 – 7:30 P.M.

CALL TO ORDER:

President Paul Roman called the meeting to order at 7:31 p.m. He then led the Regional Board of Health in the salute to the flag. President Roman next read the “Open Public Meeting Act Statement”.

ROLL CALL:

Birdsall & Laughlin – Barbara Birdsall, Esq.

Brielle – Jim Langenberger, Eatontown – Brian Charnick, Keansburg – Jim Cocuzza (departed 8:58 pm), Keyport – Jon Barone (arrived 7: 46 pm), Little Silver – Les Mathis, Monmouth Beach – Joseph Nardone, Township of Ocean – Vinnie Buttiglieri, Red Bank – Gale Soler, Shrewsbury Borough – Paul Roman, Spring Lake Heights – Pam Heine, Tinton Falls – Bryan Dempsey

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Fair Haven, Boro of Highlands, Boro of Rumson, Boro of Sea Bright, Boro of Sea Girt, Township of Shrewsbury, Boro of Spring Lake, Boro of West Long Branch

OTHERS PRESENT:

Sandra Van Sant – Secretary/Health Officer, Heather Frketich – Senior Administrative Assistant

REGULAR SESSION MINUTES OF LAST MEETING:

Les Mathis motioned to approve the minutes of the July 15, 2009. The motion was seconded by Vinnie Buttiglieri.

VOTE: Unanimous

Welcome to Jim Langenberger, the new Brielle Commissioner. Thanks for your interest and support.

COMMUNICATIONS:

MCRHC received a letter from the Ocean County Board of Health regarding increased rabies activity in northern Ocean County, specifically the Point Pleasant area involving raccoon rabies. As this area borders a few of our southern towns, we responded with a Brielle clinic that vaccinated 19 animals.

MCRHC received nice coverage in the Asbury Park Press for the Keansburg Farm Market operating this summer season as well as the skin cancer screenings that were held at Highlands and Sea Bright beaches on July 25, 2009. The Health Educator is helping with follow up for those individuals needing evaluations.

HEALTH OFFICER'S REPORT:

The Health Officer thanked the Commission for the fruit arrangement she received following her recent eye surgery.

The August 2009 Health Officer's Report and the July 2009 Conferences & Meetings were previously e-mailed/mailed. The July 2009 CDRSS report from the Epidemiologist is in tonight's package.

The Health Officer continues to attend meetings on H1N1 Flu as planning in and among LHDs and community organizations is ongoing. An informational sheet pertaining to the Prevention and Treatment of H1N1 Flu is in tonight's folders. Also the schedules of MCRHC Fall "seasonal" flu clinics beginning September 29th and the MCRHC Fall Rabies clinics beginning on September 30th are now available on our website.

Federal monies are being passed down to the states. A \$2500 grant for communications equipment has secured the purchase of two laptops and two mobile printers. A portion of a \$20,000 grant will fund a September 13, 2009 H1N1 practice drill. The Health Officer will provide details to anyone interested in volunteering.

Mrs. Van Sant, our Health Officer, is the Co-Coordinator of the Grant for two Regional H1N1 vaccine administration clinics to be held in Long Branch and Colts Neck. She is also involved with vaccination planning with County schools and obstetricians offices.

Bryan Dempsey motioned to accept the Health Officer's report, seconded by Gale Soler.

President Roman suggested that any Commissioner needing assistance responding to H1N1 questions from their towns, can enlist the help of the Health Officer for updated facts and guidance and evaluation of media reporting.

TREASURER'S REPORT:

The Treasurer's report was given by President Roman in the absence of Pete Lang. Financial reports for periods ending June 30, 2009 and July 31, 2009, statements of accounts and quarterlies were summarized.

PERSONNEL COMMITTEE:

A draft Financial Consultant position advertisement has been prepared by the Health Officer and Personnel Committee.

EPIDEMIOLOGIST CONTRACT RENEWAL: The Health Officer has completed a satisfactory annual performance review for Mrs. Shen, along with input from the Monmouth Regional Health Consortium members. Mrs. Shen had prepared a brief summary of her work over the past year.

Jim Cocuzza motioned to approve the agreement (also reviewed and approved by the Consortium) to renew Huimin Shen as Epidemiologist for the period of November 1, 2009 through December 31, 2010 with a 4% increase to her current base salary for the period stated. The motion was seconded by Brian Charnick

VOTE:

Brielle	No	Ocean Township	Yes
Eatontown	Yes	Red Bank	Yes
Keansburg	Yes	Shrewsbury Boro	Yes
Keyport	Yes	Spring Lake Heights	No
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	No		

8 Ayes, 3 Nays, 0 Abstain. Motion carries. An updated resolution, once prepared, will be signed by President Roman and Les Mathis, Personnel Chair.

CLEANING SERVICE PROPOSED CHANGE: An offer has been made from employee Nancy Ippolito to perform the weekly cleaning service of the MCRHC office for \$75.00 replacing Master Maintenance, who charge \$80.00/week. The position would be supervised by the Personnel Committee and would be done outside of work hours. Because of her familiarity with the office space, Mrs. Ippolito proposes to do a better job at a lower cost to the MCRHC. Following a brief discussion by the Commission, the main concern being insurance liability/1099 status. Questions will be researched with JIF and Ted Panis, CPA and an update of the outcome will be given at the September 16, 2009 meeting.

Les Mathis motioned to hire Nancy Ippolito to perform the weekly MCRHC office cleaning, seconded by Jon Barone pending insurance/accountant review.

VOTE:

Brielle	No	Ocean Township	Yes
Eatontown	Yes	Red Bank	Yes
Keansburg	Yes	Shrewsbury Boro	Abstain
Keyport	Yes	Spring Lake Heights	No
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	No		

7 Ayes, 3 Nays, 1 Abstain. Motion carries.

FINANCE COMMITTEE:

PAYMENT OF BILLS:

Gale Soler moved to pay the remainder of the July bills/August 2009 bills in the amount of \$17,485.06, seconded by Bryan Dempsey.

VOTE:

Brielle	Yes	Ocean Township	Yes
Eatontown	Yes	Red Bank	Yes
Keansburg	Yes	Shrewsbury Boro	Yes
Keyport	Yes	Spring Lake Heights	Yes
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	Yes		

OLD BUSINESS:

FEEDBACK ON JULY'S OEM PRESENTATION: Jon Barone expressed the opinion that the Commissioners as a whole may have benefited from an overview. The presentation given was certainly appreciated but may have assumed all Commissioners had a good deal of knowledge regarding OEM.

ASHES:

Attorney Birdsall reported that Judge Lawson entered an order for judgment against Ashes and its principals (HLV & Dr. Telly Lekakis) on July 24, 2009 awarding reimbursement of attorney fees in the amount of \$41, 841, 86 to MCRHC. Attorney Boglioli immediately docketed this judgment with Trenton so it will appear in any future judgment searches. Attorney Birdsall proposed that the Commission allow her the minimal fees to perform a judgment search on Ashes and its associated entities to better understand our chances for recovery of the aforementioned fees.

Brian Charnick motioned to authorize Attorney Birdsall to do a judgment search on Ashes and its associated entities. The motion was seconded by Bryan Dempsey.

VOTE:

Brielle	Yes	Ocean Township	Yes
Eatontown	Yes	Red Bank	Yes
Keansburg	Yes	Shrewsbury Boro	Yes
Keyport	Yes	Spring Lake Heights	Yes
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	Yes		

OLD BUSINESS (continued):

Attorney Boglioli will forward a copy of the full judgment to any Commission member who would like to review it.

WALL TOWNSHIP UPDATE: MCRHC has received an official request from Wall Township Administrator, Joe Verruni in the form of a letter dated July 20, 2009. The communication states they have given notice to the Monmouth County Health Department and would like to join us effective 1/1/1010.

Following procedure described in the Monmouth County Regional Health Commission Policy,

Jon Barone motioned to approve Wall Township’s membership request to the MCRHC, subject to entry of a mutually acceptable agreement, seconded by Jim Cocuzza.

VOTE:

Brielle	Yes	Ocean Township	Yes
Eatontown	Yes	Red Bank	Yes
Keansburg	Yes	Shrewsbury Boro	Yes
Keyport	Yes	Spring Lake Heights	Yes
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	Yes		

11 Ayes, 0 Nays, 0 Abstain Motion carries.

President Roman will contact Mr. Verruni, Wall Township Administrator tomorrow. The next step is to determine the form of agreement that will be drawn.

In addition, Attorney Birdsall has just received copies of all current member agreements which she will review for needed updates.

NURSING SERVICES: A discussion of incorporating public health nursing into MCRHC began. It is a budgetary issue that is important to our towns and would be a proactive move, which may need to be worked toward gradually. The Monmouth Public Health Consortium also has interest in this idea. A public health nurse would have a Community Health background to help with lead, TB case management, child health clinics, flu shots, blood pressure clinics, health fairs. Currently ½ of MCRHC towns negotiate nursing services directly with VNA while ½ are billed through MCRHC. The Health Officer will research the fees being paid by the towns not billed for nursing service through the MCRHC. An issue with VNA service in the past has been receiving accurate workload numbers from them to support their charges.

It was suggested that an ad hoc committee be appointed to look further into ideas/options discussed in the Health Officer’s recent proposal for in-house nursing service including a pilot program. Volunteers are Jon Barone, Bryan Dempsey, and Vinnie Buttiglieri.

PUBLIC HEALTH AWARENESS/COMMUNITY EDUCATION: No report.

NEW BUSINESS:

None

PRESIDENT'S REPORT:

President Roman reconfirmed MCRHC Committee assignments:

Budget & Finance: Liz Finnerty, Chair, Gale Soler, Maryellen Bailly, Pete Lang, ex-officio

Personnel: Les Mathis, Chair, Brian Charnick

Facilities: Pete Lang, Chair, Jon Barone, Bryan Dempsey

President Roman announced he will be appointing an Audit Committee separate from the Budget & Finance Committee once the new financial consultant is in place.

OPEN PUBLIC DISCUSSION:

There being no further business, the meeting adjourned at 9:03 pm on a motion by Gale Soler, seconded by Vinnie Buttiglieri.

VOTE: Unanimous

Next Meeting of the MCRHC #1 Commission will be held on Wednesday, SEPTEMBER 16, 2009 at 7:30 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Sandra Van Sant
SECRETARY