

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Wednesday, June 17, 2009 – 7:30 P.M.

CALL TO ORDER:

Vice-President Brian Charnick called the meeting to order at 7:31p.m. He then led the Regional Board of Health in the salute to the flag. Vice-President Charnick next read the "Open Public Meeting Act Statement".

ROLL CALL:

Stout & O'Hagan – Barbara Birdsall, Esq.
Eatontown – Brian Charnick, Keansburg – Jim Cocuzza , Little Silver – Les Mathis, Monmouth Beach – Joseph Nardone, Red Bank – Gale Soler, Boro of Rumson – Alix Ann Arlinghaus & Trish Sullivan, Boro of Sea Bright – Pete Lang, Shrewsbury Borough – Meg Levinson, Spring Lake Heights – Pam Heine

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Brielle, Boro of Fair Haven, Boro of Highlands, Borough of Keyport, Township of Ocean, Borough of Sea Girt, Township of Shrewsbury, Borough of Tinton Falls, Boro of West Long Branch

OTHERS PRESENT:

Sandra Van Sant – Secretary/Health Officer, Heather Frketich – Senior Administrative Assistant.

Vice-President Charnick asked for any brief comments/feedback on May's Food Safety Presentation. All present agreed it was well done and very worthwhile.

REGULAR SESSION MINUTES OF LAST MEETING:

Les Mathis motioned to approve the minutes of the May 20, 2009 meeting following one correction – The Township of Shrewsbury arrived after the Attendance Roll Call but should be shown as being present. The motion was seconded by Pete Lang.

Vote: Unanimous

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Approved Minutes July 15, 2009

CLOSED SESSION MINUTES OF LAST MEETING

5/20/2009

Eatontown	Yes
Keansburg	Yes
Keyport	Absent
Little Silver	Yes
Monmouth Beach	Yes
Red Bank	Yes
Rumson	Yes
Sea Bright	Yes
Sea Girt	Absent
Shrewsbury Boro	Yes
Shrewsbury Twp	Absent
Spring Lake	Absent
Spring Lake Heights	Yes

ASHES:

No update.

COMMUNICATIONS:

National HIV Testing Day is June 27, 2009. Testing will be available at multiple sites throughout Monmouth County.

The Health Officer received a resolution from Monmouth County Freeholders appointing her to the Monmouth County Emergency Management Council. This is an important affiliation as Monmouth County Regional Health Commission is the local health department for 24 towns in the County and should have representation.

HEALTH OFFICER'S REPORT:

The June 2009 Health Officer's Report and the May 2009 Conferences & Meetings were previously e-mailed/mailed. The May 2009 CDRSS report from the Epidemiologist is in tonight's package.

An update on H1N1 flu was provided. There are 32 confirmed cases in Monmouth County, with 2 deaths statewide. MCRHC has been busy with numerous calls from schools in our jurisdiction. There have also been reports of clusters in several area schools outside our jurisdiction. However, absenteeism currently is on the decrease and schools are slated to close in less than 1 week. As summer youth camps are preparing to open, our inspectors will deliver packets that include the latest H1N1 updates and prevention posters/reminders. The Health officer reported that there will be a two day Influenza summit at the State Health Department in July. If it is determined that H1N1 flu vaccination clinics are necessary, the

HEALTH OFFICER'S REORT (continued):

vaccine will be provided by the CDC, but there will still be some "unbudgeted" costs associated with time and supplies.

The nutrition intern has completed her term at MCRHC. During her internship she was able to work with many outside agencies such as WIC, Headstart and Monmouth University.

TREASURER'S REPORT:

The Treasurer's report was presented by Pete Lang. He briefly reviewed the Statement of Accounts for period ending May 31, 2009.

The Treasurer's Report was accepted as presented.

PERSONNEL COMMITTEE:

No report.

FINANCE COMMITTEE:

PAYMENT OF BILLS:

Gale Soler moved to pay the June 2009 bills in the amount of \$33,589.25, seconded by Les Mathis.

VOTE:

Eatontown	Yes	Rumson	Yes
Keansburg	Yes	Sea Bright	Yes
Little Silver	Yes	Shrewsbury Borough	Yes
Monmouth Beach	Yes	Spring Lake Heights	Yes
Red Bank	Yes		

*****CORRECTION TO PAYMENT OF BILLS VOTE:**

Following a discussion of the City Connections contract, Pete Lang motioned to exclude PO# 1077 in the amount of \$1485.00 from the approved list of bills, adjusting the total to \$32,104.25. The motion was seconded by Les Mathis.

VOTE: Unanimous

OLD BUSINESS:

WALL TOWNSHIP: The Health Officer reported that as determined at May's meeting, a designated committee (herself, Vice-President Charnick and Jon Barone) were able to meet, review and calculate figures for a quote to provide public health services to Wall Township. It was reported that a letter has been forwarded to the Township Administrator who has since commented via e-mail that he felt it was a good proposal and he would get back to us. Pete Lang stated that it was an error that the Treasurer, Finance Committee and full Commission did not review and approve the quote letter prior to it being sent. This is procedure. He requested that every Commissioner immediately receive a copy of this letter. Discussion needs to be held at next meeting or sooner if warranted. The letter that was sent was a proposal only, no contract was included. Attorney Birdsall will review the general MCRHC/Town contract wording for some revisions she believes might be necessary.

RED BANK: The presentation previously made to the Red Bank Board of Health on behalf of the Commission (listed on tonight's agenda) will be deferred to the July 15, 2009 meeting, due to the absence of Commissioner Barone.

AMERICAN RED CROSS LEASE: As there remains nothing to report on this subject, it will be removed from the agenda unless there is an update.

NEW BUSINESS:

PUBLIC HEALTH AWARENESS/COMMUNITY EDUCATION: The July presentation will tentatively be on the topic of Emergency Preparedness given by a member of the County OEM .

WEBSITE CONTRACT: City Connections of Barnegat has contracted with MCRHC to provide website services since June 2008. It is time for contract renewal. Heather Frketich, website liaison, spoke briefly on the option of switching to an annual flat fee versus the current quarterly billing at \$45.00/hr. The Commissioners followed with various questions, which will be researched and also requested that additional quotes be obtained for this service prior to renewal of the contract. The quotes will be gathered by Mrs. Frketich and presented at the July meeting. If any Commissioner wishes to propose a name or company to request a quote from, please contact either Heather or the Health Officer. In the meantime, we will continue under the same terms of the original agreement until a new agreement is drawn.

NALBOH CONFERENCE: The annual conference of the National Association of Local Boards of Health will be held July 30 – August 2 in Philadelphia. The Health Officer and Vice-President Charnick plan to attend one day together and bring back materials and ideas. An e-mail had also been forwarded to Commission members from the Health Officer to see if anyone else was interested in attending.

NEW BUSINESS (continued):

Pete Lang motioned to approve payment of any charges associated with this trip for the Health Officer and Acting President Charnick. Jim Cocuzza seconded.

VOTE:

Eatontown	Yes	Rumson	Yes
Keansburg	Yes	Sea Bright	Yes
Little Silver	Yes	Shrewsbury Borough	Yes
Monmouth Beach	Yes	Spring Lake Heights	Yes
Red Bank	Yes		

PRESIDENT'S REPORT:

BRASCH REPORT: Vice-President Charnick briefly reviewed the purpose of the Brasch report (October 2007) for current and new Commissioners. MCRHC needs to revisit its findings and determine ways to implement the resulting recommendations. One of its recommendations is to hire a CFO (part-time or contracted). The first step would be to develop a job description of what this individual will do for MCRHC including providing instructional aspects such as recommending methods and procedures and participating in budget dialogues. It was suggested that this task begin with the Personnel Committee who anticipate meeting sometime in July.

OPEN PUBLIC DISCUSSION:

Joseph Nardone believed he had heard of legislation increasing the difficulty to claim philosophical or religious exemption from childhood immunizations, but will look into this further.

Since the May Commission meeting the Public Health Council voted to expand the religious exemption to vaccination making it more lenient in the allowance of this option.

Commissioner Nardone expressed concern regarding school functions or other social situations that non-immunized infants or students might attend.

Meg Levinson brought up the issue of nursing contracts as they stand and the need at this point to look into more cost effective options for the MCRHC. The Health Officer had just prepared a document on this subject illustrating each town's services and costs in regard to nursing as well as her thoughts on the pros and cons of alternate proposals. The document will be sent to all Commissioners as soon as possible and discussion of the topic will be placed on the July 15, 2009 agenda. Attorney Birdsall suggested that Commissioners prepare for any future discussion of this issue by reviewing the specifics of the current VNA contract.

There being no further business, the meeting adjourned at 8:43 pm on a motion by Pete Lang, seconded by Brian Charnick.

VOTE: Unanimous

Next Meeting of the MCRHC #1 Commission will be held on Wednesday, JULY 15, 2009 at 7:30 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Sandra Van Sant
SECRETARY