

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Wednesday, May 19, 2010 – 7:30 P.M.

CALL TO ORDER:

President Roman called the meeting to order at 7:33 p.m. He then led the Regional Board of Health in the salute to the flag. President Roman next read the "Open Public Meeting Act Statement".

ROLL CALL:

Birdsall & Laughlin – Barbara Birdsall, Esq.
Brielle – Jim Langenberger, Eatontown – Brian Charnick, Keyport – Jon Barone, (arrived 7:40 pm), Monmouth Beach – Joseph Nardone, Ocean Township – Vinnie Buttiglieri, Red Bank - Gale Soler, Sea Bright – Dan Drogin, Sea Girt - Andrew Miele, Shrewsbury Borough – Paul Roman, Spring Lake – Liz Finnerty, Spring Lake Heights – Pam Heine, Wall Township – Lorraine Kubacz

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Fair Haven, Boro of Highlands, Boro of Keansburg, Borough of Little Silver, Boro of Rumson, Township of Shrewsbury, Boro of Tinton Falls, Boro of West Long Branch

OTHERS PRESENT:

Sandra Van Sant – Secretary/Health Officer, Heather Frketich – Senior Administrative Assistant

MINUTES OF LAST MEETING:

OPEN SESSION:

Jim Langenberger moved to approve the minutes of the April 21, 2010 meeting seconded by Dan Drogin.

Vote: Unanimous

CLOSED SESSION:

Brian Charnick motioned to approve the Closed Session minutes of May 19, 2010, seconded by Dan Drogin.

MINUTES OF LAST MEETING (continued):

VOTE:

Brielle	Yes	Red Bank	Yes
Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Sea Girt	Yes
Little Silver	ABSENT	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Wall Township	Abstain (diff rep)

8 Ayes 0 Nays 1 Abstain (1 Not Present)

The personnel document being held in the Bank of America Safe Deposit box since May 9, 2007 will be turned over to Attorney Birdsall. The Health Officer will verify the retention period for personnel records of former employees as well as permanent record protocol. If it is determined that the document does not need to remain in the safety box, it will be closed out.

COMMUNICATIONS:

The Health Officer reported that she has been appointed to Local Emergency Preparedness Committee (LEPC) for Tinton Falls.

Families with uninsured children as indicated on their 2009 tax return will receive a notice from NJ Family Care to inform them of their eligibility.

HEALTH OFFICER'S REPORT:

The May 2010 Health Officer's Report and the April 2010 Conferences & Meetings were previously mailed/e-mailed. The April 2010 CDRSS report from the Epidemiologist is also in tonight's package.

A flyer announcing the new adult/child immunization program available at MCRHC is in tonight's folder. Available vaccines include Tdap, HPV (Gardasil), Meningococcal, Pneumovax and Hep B. H1N1 vaccination clinics also continue at MCRHC on Wednesday afternoons.

The REHS staff has begun tanning salon inspections for which the MCRHC receives state reimbursement.

Jim Langenberger motioned to approve the Health Officer' Report, seconded by Brian Charnick.

VOTE: Unanimous

TREASURER'S REPORT:

Liz Finnerty presented the Treasurer's report. She briefly reviewed the Statement of Accounts for period ending April 30, 2010. The Treasurer's Report was accepted as presented.

PERSONNEL COMMITTEE:

WRECK POND STIPEND:

Brian Charnick motioned to approve the rehire of Sandra Muller to the summer Wreck Pond \$3,000.00 stipend position monitoring rain provisional closings. The position is required by the DEP from Saturday, May 29, 2010 through September 19, 2010. The motion was seconded by Liz Finnerty.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

FINANCE COMMITTEE:

PAYMENT OF BILLS:

Gale Soler moved to pay the May 2010 bills in the total amount of \$21,874.44. The motion was seconded by Joe Nardone.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

OLD BUSINESS:

REQUEST FOR PROPOSALS FOR BANKING SERVICES: Proposals were received from Sun Bank, PNC and Valley National at a meeting on April 22, 2010 attended by President Roman, Sandra Van Sant, Health Officer, Steve Gallagher, CFO and Liz Finnerty, Treasurer. The proposals were reviewed in detail (both financial and service analysis) by the CFO and also reviewed by Attorney Birdsall.

Brian Charnick motioned to approve the resolution awarding the contract for Banking Services to Valley National Bank effective July 1, 2010 for a three year term (90 days written notice of cancellation can be made by either party.) The motion was seconded by Jon Barone.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

ARRA/CDSMP: A resolution was presented to amend the 2010 MCRHC Health Services Budget for an item of Revenue and Appropriation in the amount of \$21,500. We are the lead agency for the Consortium grant. Master trainers will include Sophia Jozil, MCRHC, and Beth Hessek of Tinton Falls who will train at West Windsor, NJ the week of May 24, 2010. The Health Officer explained that the Stanford University based Chronic Disease Self Management Program has been a well proven program driven by peer trainers for the 60+ community to help individuals manage their illnesses with less reliance on emergency room visits.

Jon Barone motioned to approve the resolution incorporating the grant money revenue into the 2010 Budget, seconded by Vinnie Buttiglieri.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

OLD BUSINESS (continued):

PUBLIC HEALTH NURSE: The Health Officer briefly updated the Commission on the work of the newly hired Part-time Public Health Nurse who has been very busy with introductory meetings, immunization audits, MCRHC immunization clinics, training sessions and scheduling future visits to senior centers, blood pressure clinics, etc.

NEW BUSINESS:

KEYPORT: Although MCRHC services in Keyport have been highly praised, current economics are the reason behind communications from the governing body expressing the intention to withdraw as a member of the MCRHC. However, since the Public Health Services contract agreement is between the MCRHC and the Keyport Board of Health, letters or resolutions received from anyone other than the Board of Health have to be considered non-binding.

President Roman with the advisement of Attorney Birdsall will send a letter to the Borough of Keyport stating that documents received by MCRHC from the Mayor and Council to date are an ineffective request for a termination of contract.

MARLBORO REQUEST: President Roman and the Health Officer in consultation with the CFO have prepared a letter to the Commissioners detailing the planned quote being presented this evening to provide public health services to the Township of Marlboro.

Commissioner Nardone suggested the proposal be amended to specify that second year fees are based on workload. There are historical averages, but no guarantee of any certain percentage range.

Liz Finnerty motioned to authorize and forward the proposal on to the Township of Marlboro with the discussed amendment. The motion was seconded by Brian Charnick.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

ORDINANCE # 6: The introduction of septic fee changes to section 1.1 of current Ordinance #6 "An Ordinance Establishing and Fixing Fees for Non-Food Inspection Services" was deferred to the June meeting at which time clarification of the former and proposed fee structure will be illustrated.

NEW BUSINESS (continued):

2001 DODGE CARAVAN: The Health Officer announced a revised decision to keep the MCRHC vehicle originally slated to be offered to the towns. Our Public Health Nurse can use this vehicle in lieu of being paid for mileage. The van was reflected in the 2010 Health Services Budget as a \$1,500.00 revenue line. There were no objections.

IT CONTRACT: The Commission needs to vote on the renewal of the IT contract with Internetworx for 50 hours totaling \$4,802.50.

Jon Barone motioned to approve renewal of the Internetworx contract, seconded by Dan Drogin.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

PRESIDENT'S REPORT:

HEALTH BENEFITS PROGRAM CONTRIBUTIONS: A briefing from the CFO, "Local Finance Notice dated 5-18-10: Chapter 2, Public Law 2010" - Governor Christie's bill for public employees to begin contributing 1.5% of gross salary toward health benefits. The Governor's recommendations are to have non-aligned (management) employees of a company begin the required contributions at the same time employees of the closest associated labor organization begin their payments. Otherwise payments from the non-aligned persons must begin effective May 21, 2010.

Per a motion made by Brian Charnick and seconded by Jon Barone, MCRHC exercises its discretion to apply the labor agreement to non-union employees on this issue, dictating that MCRHC management employees will begin contributing the required amount toward health benefits effective at the start of the next Local Union #97 contract.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

PRESIDENT'S REPORT (continued):

CASH MANAGEMENT PLAN DRAFT: A document has been distributed to Commission members. The CFO is requesting input. It will be discussed at the June meeting.

ARC MEETING: President Roman requests the authorization to bring Sandra Van Sant, Health Officer, as an invited guest to the American Red Cross Annual Board of Directors and Chapter Public Meeting to be held on May 27, 2010 at a cost of \$25.00.

Dan Drogin motioned to authorize payment for the Health Officer's attendance at the American Red Cross Chapter Meeting, seconded by Gale Soler.

VOTE:

Brielle	Yes	Sea Bright	Yes
Eatontown	Yes	Sea Girt	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Hgts	Yes
Red Bank	Yes	Wall Township	Yes

12 Ayes 0 Nays 0 Abstain Motion carries.

OPEN PUBLIC DISCUSSION:

NJLBOH Membership cards were handed out.

PHPF: President Roman and the Health Officer will attend a meeting of the NJLBOH this Saturday. NJLBOH is fighting to regain the monies for Public Health Priority Funds which have been cut in half this year. The PHPF funds help keep down the costs to our towns.

NALBOH OMAHA CONFERENCE: President Roman extended an offer for a Commission member to attend the 18th Annual NALBOH Conference in Omaha, Nebraska. Some money for expenses is available.

There being no further business, the meeting adjourned at 8:50 pm on a motion by President Roman seconded by Vinnie Buttiglieri.

VOTE: Unanimous

Next Meeting of the MCRHC #1 Commission will be held on Wednesday, JUNE 16, 2010 at 7:30 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Sandra Van Sant
SECRETARY