

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Wednesday, March 18, 2009 – 7:30 P.M.

CALL TO ORDER:

Vice-President Brian Charnick called the meeting to order at 7:30 p.m. He then led the Regional Board of Health in the salute to the flag. Vice-President Charnick next read the "Open Public Meeting Act Statement".

ROLL CALL:

Stout & O'Hagan – Barbara Birdsall, Esq.
Eatontown – Brian Charnick, Keansburg – Jim Cocuzza (arrived 7:59pm), Keyport – Jon Barone, Little Silver – Les Mathis, Monmouth Beach – Joseph Nardone, Ocean Township – Vincent Buttiglieri, Red Bank – Gale Soler, Boro of Rumson – Alix Ann Arlinghaus & Trish Sullivan, Boro of, Boro of Sea Bright – Pete Lang, Sea Girt – Mary Elliott, Shrewsbury Borough – Barry Berdahl (arrived 7:40pm), Spring Lake – Liz Finnerty, Spring Lake Heights – Pam Heine, Tinton Falls – Bryan Dempsey

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Brielle, Boro of Fair Haven, Boro of Highlands, Township of Shrewsbury, Boro of West Long Branch

OTHERS PRESENT:

Sandra Van Sant – Secretary/Health Officer, Heather Frketich – Senior Administrative Assistant.

ASHES:

Pete Lang motioned to enter into Closed Session at 7:33 pm for the purpose of discussing Ashes litigation, seconded by Bryan Dempsey.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Sea Girt	Yes
Little Silver	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Heights	Yes
Ocean Township	Yes	Tinton Falls	Yes
Red Bank	Yes		
Rumson	Yes		

Page 1 of 8

Approved Minutes April 15, 2009

ASHES (continued):

At 7:46 pm Jon Barone motioned to exit Closed Session, seconded by Vinnie Buttiglieri.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Sea Girt	Yes
Little Silver	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Heights	Yes
Red Bank	Yes	Tinton Falls	Yes
Rumson	Yes		

On the advice of Attorney Birdsall, Pete Lang motioned to authorize Attorney Boglioli a cap of \$1600.00 to file the last court motion closing the Ashes case. This motion will include a request for recovery of fees for the defendant. The motion was seconded by Bryan Dempsey.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Sea Girt	Yes
Little Silver	Yes	Shrewsbury Boro	Yes
Monmouth Beach	No	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Heights	Yes
Red Bank	Yes	Tinton Falls	Yes
Rumson	Yes		

MINUTES OF LAST MEETING:

Pete Lang moved to approve the minutes of the February 18, 2009 meeting, seconded by Bryan Dempsey.

Vote: Unanimous

COMMUNICATIONS:

Letter of thanks for flu vaccine received from Monmouth University; application for the 2009 Public Health Priority Funding submitted to the State has been approved and the first 6 month check to be received will total \$24,675.00; as part of the State cutbacks, TASE will not be funded after 3/31/2009; National Public Health Week is April 6th-12th - MCRHC is involved in a poster contest with Keansburg and Red Bank schools; State has directed LHDs to inspect tanning salons annually. Any new tanning establishments which have opened after January 20th, 2009 will need to submit a plan review application and fee; a current fish advisory listing

COMMUNICATIONS (continued):

published by the DEP is available; The Health Officer is lead in the Monmouth County multi-state childhood collaborative grant relating to immunizations. She is invited to work briefly with individuals in Montana, the next state who will receive this grant. Further details to follow.

HEALTH OFFICER'S REPORT:

The March 2009 Health Officer's Report and the February 2009 Conferences & Meetings were previously e-mailed/mailed. The February 2009 CDRSS report from the Epidemiologist is in tonight's package.

The 2008 MCRHC Annual Report prepared under the direction of the Health Officer with input from the staff is in tonight's folders. It was requested by the Commission that this document be posted on our website @ mcrhc.org.

Awareness of prescription drug abuse PSAs are being distributed to area radio stations and the first meeting of the Prescription Drug Abuse Task Force is set for next Thursday, March 26, 2009 at Prevention First.

TREASURER'S REPORT:

The Treasurer's report was presented by Pete Lang. He briefly reviewed the Statement of Accounts for period ending February 28, 2009.

The Treasurer's Report was accepted as presented.

PERSONNEL COMMITTEE:

No Report.

FINANCE COMMITTEE:

PAYMENT OF BILLS:

Gale Soler moved to pay the March 2009 bills in the amount of \$35,340.07, seconded by Liz Finnerty.

FINANCE COMMITTEE (continued):

VOTE:

Eatontown	Yes	Rumson	Yes
Keansburg	Abstain	Shrewsbury Boro	Yes
Keyport	Yes	Sea Bright	Yes
Little Silver	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Heights	Yes
Red Bank	Yes	Tinton Falls	Yes

OLD BUSINESS:

CLOSED SESSION MINUTES UPDATE: All sets of past Closed Session minutes were distributed to the eligible Commissioners prior to tonight's meeting. Voting was conducted by The Health Officer.

Brian Charnick motioned to approve the Closed Session minutes of the March 19, 2008 meeting, seconded by Gale Soler.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Little Silver	Yes	Spring Lake	Yes
Red Bank	Yes		

Gale Soler motioned to approve the Closed Session minutes of the April 16, 2008 meeting, seconded by Les Mathis.

VOTE:

Eatontown	Yes	Red Bank	Yes
Keyport	Yes	Spring Lake	Yes
Little Silver	Yes	Tinton Falls	Yes

Les Mathis motioned to approve the Closed Session minutes of the July 16, 2008 meeting, seconded by Liz Finnerty.

VOTE:

Eatontown	Yes	Red Bank	Yes
Keyport	Yes	Spring Lake	Yes
Little Silver	Yes	Spring Lake Heights	Yes

OLD BUSINESS (continued):

Pete Lang motioned to approve the Closed Session minutes of the August 20, 2008 meeting, seconded by Bryan Dempsey.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Little Silver	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Heights	Yes
Red Bank	Yes	Tinton Falls	Yes

Jon Barone motioned to approve the Closed Session minutes of the December 17, 2008 meeting, seconded by Vinnie Buttiglieri.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Sea Girt	Yes
Little Silver	Yes	Spring Lake Heights	Yes
Ocean Township	Yes	Tinton Falls	Yes
Red Bank	Yes		

BUILD-OUT: The Health Officer reported that the new storage area is being organized. Appropriate items are being moved to the new warehouse space.

NACCHO Fellowship Update: Nothing new to report per the Health Officer

WELCOME TO: Mr. Jim Coccuzza, the new Commissioner from the Borough of Keansburg who is joining us for the first time.

FINANCIAL DISCLOSURES: Collection is still in progress.

FIRST RESPONDER MEDICATION DATABASE SIGNUP: Written instructions were handed out by the Health Officer to all recent Commission members who wish to register online.

MCRHC AUDIT (FINANCIAL OVERSIGHT) REQUIREMENTS: Attorney Birdsall reported briefly on the MCRHC's responsibility to submit financial reporting to the Department of Community Affairs. After researching local fiscal affairs law she referenced a letter from the State to Middlebrook Regional Health Commission (dated 1/28/05) which states that regional health commissions are not deemed local units and therefore have no filing requirements.

NEW BUSINESS:

PUBLIC HEALTH AWARENESS/COMMUNITY EDUCATION: Jon Barone spoke briefly on the Committee's initial discussions and the Educational Topics Survey, previously forwarded to all Commissioners. He stated that this is a good opportunity for Commission members to receive more of an educational experience at the meetings in addition to all the business topics that must be addressed. A suggestion is to have a selected topic discussed at every other meeting. Those particular meetings could possibly have shortened agendas to allow for a reasonable meeting time.

He also mentioned that the PH/ACE Committee would like to work on a Health Fair Template to be utilized by all of our towns that host such events.

The Health Officer reported on grant work being done – the Epidemiologist's is analyzing data gathered from school immunization audits to research how the Monmouth County pre-schools rate in regard to meeting immunization requirements. The goal is to develop an upcoming educational presentation for parents that would be ready for the start of the new school year.

Our website will be updated with the Committee's work.

Last, but not least, the Commission continues to be interested in the education of legislators in the area of immunization laws.

COPY MACHINE: Pete Lang reported on recent repairs to our aging copy machine and advised the Commission to look toward leasing a new machine for the next budget year. Heather Frketich has begun gathering quotes (based on referrals from a few of our member towns) on state contract lease options.

AMERICAN RED CROSS LEASE QUESTION: The Health Officer and Bookkeeper have very recently been presented with a letter from our landlord, the American Red Cross, to collect a new bill amount for "shared space" which is above and beyond what the MCRHC currently pays as a monthly lease amount. In a conversation with the Health Officer, their CEO states that these amounts should have been charged previously, but were a mistaken omission on their part. Attorney Birdsall has briefly reviewed the wording of our lease agreement with the Red Cross and in her opinion the verbiage in place does not designate these additional charges.

Pete Lang motioned for Attorney Birdsall to draft a letter to the American Red Cross's attorney stating that these charges do not appear to be part of our current or past lease agreements. The motion was seconded by Les Mathis.

VOTE: Unanimous

Pete Lang motioned to enter Closed Session at 8:32 pm for the purpose of discussion of the MCRHC contract with the Borough of Red Bank. The motion was seconded by Bryan Dempsey.

Page 6 of 8

Approved Minutes April 15, 2009

NEW BUSINESS (continued):

VOTE:

Eatontown	Yes	Rumson	Yes
Keansburg	Yes	Shrewsbury Boro	Yes
Keyport	Yes	Sea Bright	Yes
Little Silver	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Heights	Yes
Red Bank	Yes	Tinton Falls	Yes

Jon Barone motioned to exit Closed Session at 8:57 pm, seconded by

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VOTE:

Eatontown	Yes	Rumson	Yes
Keansburg	Yes	Shrewsbury Boro	Yes
Keyport	Yes	Sea Bright	Yes
Little Silver	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Heights	Yes
Red Bank	Yes	Tinton Falls	Yes

Vinnie Buttiglieri motioned to authorize Attorney Birdsall to investigate details of the Red Bank contract, seconded by Pete Lang.

VOTE:

Eatontown	Yes	Rumson	Yes
Keansburg	Yes	Sea Bright	Yes
Keyport	Abstain	Sea Girt	Yes
Little Silver	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Ocean Township	Yes	Spring Lake Heights	Yes
Red Bank	Yes	Tinton Falls	Yes

PRESIDENT'S REPORT:

Vice-President Charnick announced that President Roman is scheduled to go home from the Rehab Center within the next few days. His spirits and determination remain high.

OPEN PUBLIC DISCUSSION:

There being no further business, the meeting adjourned at 9:08 pm on a motion by Pete Lang, seconded by Liz Finnerty.

VOTE: Unanimous

Next Meeting of the MCRHC #1 Commission will be held on Wednesday, APRIL 15, 2009 at 7:30 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Sandra Van Sant
SECRETARY