

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Wednesday, February 18, 2009 – 7:30 P.M.

CALL TO ORDER:

Vice-President Brian Charnick called the meeting to order at 7: 32 p.m. He then led the Regional Board of Health in the salute to the flag. Vice-President Charnick next read the “Open Public Meeting Act Statement”.

INTRODUCTION OF NEW MEMBERS: Monmouth Beach – Joseph Nardone, Commissioner, Shrewsbury Borough – Barry Berdahl (Alternate).....WELCOME!

ROLL CALL:

Stout & O’Hagan – Barbara Birdsall, Esq.  
Eatontown – Brian Charnick, Keyport – Jon Barone, Monmouth Beach – Joseph Nardone, Ocean Township – Vincent Buttiglieri , Red Bank – Gale Soler, Boro of Rumson – Alix Ann Arlinghaus & Trish Sullivan, Boro of Sea Bright – Pete Lang, Shrewsbury Borough – Barry Berdahl, Township of Shrewsbury - Maryellen Bailly, Spring Lake Heights – Pam Heine, Tinton Falls – Bryan Dempsey

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Brielle, Boro of Fair Haven, Boro of Highlands, Boro of Keansburg, Boro of Little Silver, Boro of Sea Girt, Boro of Spring Lake, Boro of West Long Branch

OTHERS PRESENT:

Sandra Van Sant – Secretary/Health Officer, Heather Frketich – Senior Administrative Assistant.

MINUTES OF LAST MEETING:

Brian Charnick moved to approve the minutes of the January 21, 2009 Reorganization meeting, seconded by Pete Lang.

Vote: Unanimous

COMMUNICATIONS:

Application for the second half of 2008 Public Health Priority Funding reimbursement has been submitted to the State.

ASHES:

The Health Officer stated that Attorney Boglioli will send a follow-up letter tomorrow to Ashes' attorney, since he has not received a response to his initial letter dated January 16, 2009.

MCRHC also received a letter from the engineer with an invoice of \$5,236.00 for his consulting work to date. (\$275.00/hr.). A possibility exists that there will be additional work required down the road. The Commission had previously determined a \$3,500.00 allotment with leeway (realizing this is a specialized field).

After some discussion, Pete Lang motioned to have the Commission pay what is owed for the work already done, however, no further payment should be rendered without MCRHC Board approval. The motion was seconded by Jon Barone.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Shrewsbury Twp	Yes
Ocean Township	Yes	Spring Lake Hts	Yes
Red Bank	Yes	Tinton Falls	absent for vote
Rumson	Yes		

10 Yes      1 Absent      Motion carries.

HEALTH OFFICER'S REPORT:

The February 2009 Health Officer's Report and the January 2009 Conferences & Meetings were previously e-mailed/mailed. The January 2009 CDRSS report from the Epidemiologist is in tonight's package as well as fourth quarter 2008 Vitals and a full 2008 end of year Vital Statistics summary.

The REHS staff is in the process of conducting Immunization audits of the preschool/daycare and 6<sup>th</sup> grade populations. There are also full audits being performed on schools that are new to the MCRHC. The State has recently changed its position on the issue of excluding children who have not been immunized against influenza by a deadline date. They do want to continue working toward full compliance.

An initial meeting of the Health Officer and administrative staff was held to discuss the 2009 flu clinic setup. Particular attention is being paid to the earlier timing of the clinics and possible consolidation where appropriate for cost savings.

With the current hiring freeze of jobs at the State level, it appears that future programs will either be decreased (ex. TASE) or additional responsibilities may dwindle down to the Local Health Departments

HEALTH OFFICER'S REPORT (continued):

Vice-President Charnick expressed the importance of keeping abreast of current happenings as they relate to funding, workload, organizational cooperation and the mission of the MCRHC.

TREASURER'S REPORT:

The Treasurer's report was presented by Pete Lang. He briefly reviewed the Statement of Accounts for period ending January 31, 2009.

A motion to accept the Treasurer's Report was made by Brian Charnick, seconded by Gale Soler.

VOTE: Unanimous

Commissioner Lang also reviewed a recent submission for MCRHC accountant by the firm of Hutchinson, Farrell, Meyer & Allison. His recommendation at this time in the interest of continuity of service would be to retain the current CPA firm of Panis & Attner. The new firm's proposed rate is almost identical to our current costs, presenting no essential savings. However, he suggests the possibility of revisiting this firm and/or other new proposals earlier on in a future budget process.

Gale Soler motioned to retain the current CPA firm of Panis & Attner, seconded by Joseph Nardone.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Shrewsbury Twp	Yes
Ocean Township	Yes	Spring Lake Hts	Yes
Red Bank	Yes	Tinton Falls	Yes
Rumson	Yes		

Question: Is there any requirement on the part of MCRHC to submit annual year end financial statements to the Division of Community Affairs or Local Government Services? Attorney Birdsall will review the report in question and advise the Commission of her findings on proper procedure.

PERSONNEL COMMITTEE:

No Report

FINANCE COMMITTEE:

PAYMENT OF BILLS:

Gale Soler moved to pay the February 2009 bills in the amount of \$ \$18,975.72, seconded by Joseph Nardone.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Shrewsbury Twp	Yes
Ocean Township	Yes	Spring Lake Hts	Yes
Red Bank	Yes	Tinton Falls	Yes
Rumson	Yes		

OLD BUSINESS:

CLOSED SESSION MINUTES UPDATE: Secretary Pro Tem, Gale Soler has prepared and copied all sets of past Closed Session minutes to be voted on. They will be distributed to the eligible Commissioners as soon as possible. Voting will be held at the March meeting.

BUILD-OUT: The Health Officer reported that construction work on our additional warehouse storage space is in progress. We are almost ready for the electrician to begin his work.

COMMITTEE ON PUBLIC AWARENESS/COMMUNITY EDUCATION:

The Health Officer and members of this new ad hoc Committee will plan to hold an initial meeting prior to the March Commission meeting. They plan to have beginning ideas and direction by next meeting.

NEW BUSINESS:

FINANCIAL DISCLOSURE: Paperwork is required from all current Commissioners and Alternates to cover information for 2008. Forms are in tonight's folders. Please submit two identical forms with original signatures. The Health Officer requests the forms be sent in to MCRHC by March 6, 2009.

NJ STATE VEHICLE CONTRACT: As previously budgeted, the Health Officer requests approval for the purchase of one vehicle on State contract, the most economical choice being the Chevy Cobalt at \$13,127.00. The oldest vehicle will be sold later in the year.

NEW BUSINESS (continued):

Pete Lang motioned to approve the MCRHC’s purchase of a 2009 Chevy Cobalt per state contract, seconded by Bryan Dempsey.

VOTE:

Eatontown	Yes	Sea Bright	Yes
Keyport	Yes	Shrewsbury Boro	Yes
Monmouth Beach	Yes	Shrewsbury Twp	Yes
Ocean Township	Yes	Spring Lake Hts	Yes
Red Bank	Yes	Tinton Falls	Yes
Rumson	Yes		

2009 ORGANIZATION CHART: The MCRHC Organization Chart for 2009 is in tonight’s folders. Please submit any changes to Heather Frketich.

FIRST RESPONDERS ONLINE DATABASE: Registration instructions for new Commission members will be provided at the March meeting.

PRESIDENT’S REPORT:

Vice-President Charnick briefly discussed his involvement with FMERPA and the Fort Monmouth Closing cleanup. He would be happy to update anyone interested the project and its related environmental issues.

Vice-President Charnick and Commissioner Lang have both recently visited with President Roman at the Meridian Rehab Center in Shrewsbury and are happy to report his marked improvement and good spirits.

The MCRHC expresses its deepest condolences to the family of Bill O’Hagan, Jr., Esq. as well as to Barbara Birdsall, Esq. and the Stout & O’Hagan staff on his recent passing.

OPEN PUBLIC DISCUSSION:

There being no further business, the meeting adjourned at 8:47 pm on a motion by Brian Charnick, seconded by Pete Lang.

VOTE: Unanimous

**Next Meeting of the MCRHC #1 Commission will be held on Wednesday, MARCH 18, 2009 at 7:30 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.**

Respectfully submitted,

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Sandra Van Sant  
SECRETARY