

**MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1
AGENDA**

**Reorganization Meeting - Wednesday, January 18, 2012 at 7:00 PM
at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey**

1. Call to Order
2. Reading “Open Meeting Act Statement”
3. Salute to the Flag
4. Introduction of New Member(s)
5. Roll Call
6. Nominations and Election of Commission Officers - Meeting adjourned Sine Dine with Sandra Van Sant, Commission Secretary appointed to conduct election of
 - President
 - Vice-President
 - Treasurer
 - Secretary Appointment as per State Law
7. Appointment of Secretary Pro Tem
8. Appointment of Professional Staff
 - Health Officer S. Van Sant
 - Epidemiologist H. Shen
 - Senior REHS L. Muscillo
 - REHS J. McDonald, G. Nemshick, D.Beears,
 R. Groves, D. Astino, S. Muller, M. Kowal
9. Legal Counsel - appointed with retainer (contract and resolution paperwork)
 - Birdsall & Laughlin – Barbara Birdsall, Esq.
10. Certified Public Accountant - appointed without retainer (resolution)
 - Robert A. Hulsart & Company, CPA
11. CFO – Steven Gallagher – appointment by resolution
12. Primary Depository of Funds
 - Valley National Bank
13. Legal Notices Published in Newspaper
 - Asbury Park Press

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1
AGENDA (January 18, 2012) continued

14. Approve Annual 2012 Commission Meeting Dates, Times and Locations
15. Committee Appointments by President
 - Personnel Committee
 - Budget and Finance Committee
 - Facilities Committee
 - Audit Committee
16. Minutes of:
 - December 14, 2011 (Open)
 - December 14, 2011 (Closed) – Legal Counsel, Personnel, Union Negotiations
 - November 2, 2011 (Closed) – Personnel, Union Negotiations
 - October 19, 2011 (Closed) – Personnel

NOTE: Union Negotiations Closed Session Minutes remain on hold until Contract is finalized
17. Communications
18. Health Officer's Report
19. Treasurer's Report
20. Report of Budget and Finance Committee
21. CFO Report
22. Payment of Bills
23. Report of Personnel Committee
 - Distribute 2011 Staff Sick Time, Vacation & Comp Time Record Reports
 - Epidemiologist Resolution
 - Report on Union Contract Negotiations (possible Closed Session)
24. Old Business
 - New Contract Finalizations (TF & Middletown)
 - REHS Salary Tiers (Proposed Ordinance) – **Upon Contract Finalization**
25. New Business
 - Review and Update Membership for 2012 Organizational Chart
 - Introduction of MCRHC Ordinances 1-6 Updated to reflect current towns
 - Website Contract Renewal (Semiannually)
26. Public Hearing (Proposed Ordinance No. 7)
27. Public Comment Period
(In accordance with the Open Public Meetings Act)
28. President's Report
29. **Next Regular Meeting Wednesday, February 15, 2012 at 7:00 P.M.**
at 1540 West Park Avenue – Suite # 1 Tinton Falls, New Jersey

30. Adjournment

1/11/12